**2022 *Magis! Investigatio* Research Award (MIRA) Application**

Center for Undergraduate Research and Scholarship (CURAS)

 Creighton University

The *Magis! Investigatio* Research Award (MIRA) has been established by the Center for Undergraduate Research and Scholarship (CURAS) to support and enhance the research and scholarly work of full-time faculty with undergraduate research students at Creighton University.

**Types of Requests to be Funded:**

* Equipment
* Supplies
* Research-related travel
* Payment of undergraduate research assistants1
* Open access publication charges2

1Undergraduate research assistants are to be paid hourly, in compliance with University policy. If a faculty member wishes to hire a student who has already graduated, the faculty member will be responsible for covering that student’s fringe benefits. Students who are current CURAS Summer Undergraduate Research Fellows may NOT also be hired as research assistants during the same summer.

2Open access publication charge requests will only be considered if the faculty member does not have access to alternative funding for publication charges.

**Types of Requests NOT Funded:**

Funds **cannot** be used for faculty salary/stipends or to support conference travel.

**Eligibility:**

Full-time faculty holding a Teaching-Research, Clinical-Educator, or Resident Faculty appointment (Research, Adjunct, Special, Visiting, Affiliate or Contributed-Service Faculty are not eligible).

**Amount of award:**

Up to $5,000

**Application Review Process:**

A faculty grant review committee will be established in consultation with the CURAS Advisory Board. The committee will be chaired by the CURAS Director. Applications will be evaluated based on scholarly merit, and on the training and mentoring plan for undergraduate research scholars. The number of awards given will depend on the quality of the application pool and the availability of funds.

**Proposal guidelines:**

A template for the proposal is shown at the end of this document. Proposals should include the following:

1. **Cover Page**
2. **Abstract** (Not more than 150 words)
3. **Rationale** for the project proposal that includes an explanation of the significant impact this funding will have on scholarly work and on the development of undergraduate research scholars
4. **Description** of project aims/goals
5. **Undergraduate Student Training and Mentoring Plan**
6. **Evaluation Plan** that demonstrates achievement of project outcomes (Anticipated outcomes and benchmarks)
7. **Bibliography**
8. **Budget and Budget Justification**
9. **Biosketch:** an abbreviated CV (no more than 3 pages) that provides evidence of qualifications and previous work/experience demonstrating ability to do the project.

**Length**

The body of the proposal (#2-6 in proposal guidelines above) can be a maximum of 3 pages single spaced, no less than 11 pt font. Cover page, bibliography, budget, budget justification, and biosketch are NOT included in the page count.

**Deadline and Proposal Submission Process:**

**Proposals are due by** **11:59 PM on Monday, March 14, 2022.** The proposal should be uploaded and submitted as a single PDF file via the InfoEd online submission system at: Creighton.infoedglobal.com. Please note that proposals will be routed to departmental chairs for approval. **Awards will be announced in April and funding will start on May 1, 2022. All funds must be expended by April 30, 2023.**

Instructions on navigating the InfoEd system to upload MIRA proposals can be found using Creighton University’s Internal Programs’ guidelines: <https://www.creighton.edu/researchservices/grants/infoed/>

If you have questions about using InfoEd, please contact Sponsored Programs Administration at 402-280-2064 or spa@creighton.edu.

**Final Project Report Requirements**

All grantees will be required to submit a brief final project report form that demonstrates impact of the project and evidence of outcomes, such as faculty/student presentations, faculty/student posters, faculty/student publications, and/or grants proposals. In addition, grantees (faculty and undergraduate students) are required to publicly share results of the funded projects at University Research Day/St. Albert’s Day in 2023. Faculty grantees are also highly encouraged to participate at the 2023 CURAS Research & Scholarship Fair with their departments.

If you have questions regarding the MIRA proposal process, please contact the CURAS Director, Dr. Carol Fassbinder-Orth, carolfassbinder-orth@creighton.edu

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**COVER PAGE**

Project Title:

Principal Investigator:

Co-Investigators:

Undergraduate Student Researchers:

School:

Department:

Email:

Telephone:

Amount Requested:

Grant Award Dates: May 1, 2022-April 30, 2023

Suggested Reviewers:

Please note: Conflicts of Interest are taken very seriously by CURAS. You may not suggest reviewers with whom you have a close personal relationship, nor who are co-authors or collaborators on this or another current research project.

1.

2.

**PAGE 1**

**ABSTRACT**

150 words max

**RATIONALE**

Explanation of the significant impact this funding will have on scholarly work and on the development of undergraduate research scholars

**PROJECT AIMS**

**PAGE 2**

**METHODS**

**PAGE 3**

**UNDERGRADUATE TRAINING AND MENTORING PLAN**

Please outline your training plan for your students, including desired benchmarks of development, plans for one-on-one meetings, evidence of previous training success. This section is essential to the success of your proposal. Please contact curas@creighton.edu with any questions you may have regarding preparing an undergraduate training/mentoring plan.

**EVALUATION PLAN**

Please explain how you will assess your project progress, describe any potentially pitfalls you anticipate, how you determined your sample sizes (if applicable), alternative strategies, etc. The content and approach of this section will vary according to request type.

**BIBLIOGRAPHY**

**BUDGET**

|  |  |
| --- | --- |
|  | **Project Costs** |
| **Undergraduate Researcher(s):**Number of students:List name(s) of students (if known):Hourly Wage:Suggested wages **$10.50/hr for entry-level students****$12.50/hr for fully trained, experienced students**. Example training and experience may include: previous research experience, vertebrate animal care training, and supervision of other students.We recommend that pay increases be given following annual or semi-annual evaluations |  |
| **Equipment:** |  |
| **Supplies:** |  |
| **Other expenses:** |  |
| **TOTAL PROJECT COSTS** |  |

**BUDGET JUSTIFICATION**

**BIOSKETCH**

An abbreviated CV (no more than 3 pages) that provides evidence of qualifications and previous work/experience demonstrating ability to do the project.