

To: Full-time faculty in the College of Arts & Sciences, the Heider College of Business, and the School of Law

From: Carol Fassbinder-Orth, Director, Center for Undergraduate Research and Scholarship (CURAS)

SUMMER FACULTY RESEARCH FELLOWSHIP PROGRAM- CALL FOR PROPOSALS

Summer of 2022

The purpose of the Summer Faculty Research Fellowship Award is to foster scholarship among the full-time tenure-track faculty of the College of Arts and Sciences, the Heider College of Business, and the School of Law. The award is intended to relieve a faculty member from his/her summer teaching and other obligations in order to afford the opportunity to conduct research and pursue scholarly goals during the summer months. Recipients of these awards are expected to pursue their research plans on a full-time basis during the summer; faculty **CANNOT teach any summer courses (this includes all online courses)**. In addition, recipients must continue employment at Creighton for at least one year after the award or return the entire monetary award to the University. **Faculty may not apply for a Summer Fellowship that would be contiguous with a sabbatical leave.**

Eligibility and Requirements. The Summer Faculty Research Fellowship will be offered only to full-time, tenure-track faculty holding a terminal degree in their field. Each applicant for the fellowship award must present an acceptable plan of research/scholarship which outlines the relationship of the plan to his/her field, the significance of the plan to his/her development as a teacher-scholar, the methods and procedures to be used in the research plan, his/her biographical sketch, and a budget justification of the direct costs requested to conduct the proposed activity. **The awards for summer 2022 will be \$10,000.** This award can be taken as a faculty stipend and/or can be used for direct costs (direct costs could include such things as books, travel expenses for research (NOT for conference travel), supplies, undergraduate research student stipend/pay, etc.). Faculty who have received a summer fellowship the previous year are not eligible for summer fellowship funding in the following year. These awards are not intended for the support of course work or work toward an advanced degree. Under ordinary circumstances, this grant is not intended to support the writing of manuscripts as a singular activity.

Faculty fellows will be expected to submit a final report to Dr. Carol Fassbinder-Orth by **December 1, 2022**. The final report should demonstrate the impact of the project and evidence of outcomes such as faculty/student presentations, faculty/student posters, faculty/student publications, faculty/student grant proposals/awards and any other scholarly output resulting from this award. Faculty should also list any undergraduates who were involved in the research project, highlighting successful outcomes. In addition, grantees (faculty and undergraduate students) are required to publicly share results of the funded projects at the 2023 University Research Day/St. Albert's Day (date TBD). Faculty grantees are also highly encouraged to participate at the 2023 CURAS Research and Scholarship Fair with their departments.

Location of Work. Summer Faculty Research Fellows may conduct the proposed research either within the facilities of Creighton University or at another institution that provides an appropriate environment for the conduct of the proposed research activity. All arrangements for affiliation with other institutions are the responsibility of the Fellow.

Evaluation and Selection of Fellows. The evaluation of applicants will be based upon the quality and promise of the research plan as evidenced by the strength of the proposal. The involvement of undergraduate/graduate research students, the degree to which a proposed project is likely to contribute to the mission of Creighton University, and supporting documents will also be considered. Review and final ranking of proposals will be made by a review committee comprised of representatives from the CURAS Advisory Board, the Academic Affairs Research Advisory Committee, and former Fellows. When several proposals of comparable strength are being considered for a finite number of fellowships, other circumstances may be considered (i.e. access to other sources of funding, time since most recent sabbatical leave, etc.).

Application Materials.

- Proposals must be completed according to the standard format provided by CURAS (see below document: Procedures for 2022 Applicants).
- Proposals must be uploaded and submitted via the InfoEd online submission system at: <https://creighton.infoedglobal.com>
- Instructions on navigating the InfoEd system to upload Summer Faculty Research Fellowship proposals can be found at: https://www.creighton.edu/fileadmin/user/CURAS/InfoEd_Instructions/CURAS_InfoEd_Instructions.pdf
- Additional help with InfoEd can be found through Sponsored Programs Administration at 402-280-2064 or <https://www.creighton.edu/researchservices/grants/infoed/>

The deadline for uploading summer 2022 proposals to InfoEd is **11:59 PM on NOVEMBER 16, 2021.**

TIMELINE for Proposal Submission and Review:

November 16, 2021	Deadline for final proposal uploaded to https://creighton.infoedglobal.com
November 23, 2021	Deadline for proposal to be approved in InfoEd by Department Chair and appropriate Dean
November-December	Peer review of proposals
mid-January 2022	Notification of funded proposals

2022 Summer Faculty Research Fellowship

Budget Form

	Project Costs
Faculty stipend:	
Undergraduate Researcher(s): List name(s) of students	
Supplies:	
Travel expenses for research project:	
Other expenses:	
TOTAL PROJECT COSTS Budget justification should follow on a separate page.	