

Health Sciences Library Electronic Reserve Submission Form

Online Submission for:

Semester and Year: _____ Rec'd By/Date: _____
(Staff Use)

Course Information		Contact Information	
Instructor's Name:		Contact name	
Department:		E-mail:	
Course #:		Phone:	
Course Title:		Instructor's Net ID	

How to Indicate Copyright Compliance

ALL RESERVE REQUESTS MUST COMPLY WITH THE CREIGHTON UNIVERSITY'S ELECTRONIC COURSE CONTENT COPYRIGHT GUIDELINES, <http://www.creighton.edu/fileadmin/user/HSL/docs/copyright/Info.docx>.

For each item requested, please check the column that corresponds to how copyright compliance is being met:

1. **You have determined that inclusion of the item on e-reserve constitutes fair use.** (See Fair Use Checklist).
 2. **OR.....**
 3. **You have secured permission from the copyright owner to use the item.**
 4. **OR.....**
 5. **The item is available from a Library-licensed resource.** (Note: Library reserve staff can determine this for you if you are uncertain.)
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[illegible]