Slide 1

RefWorks is available anywhere that you have internet access, and there are a few different ways you can access it and log in.

The first thing you need to do is create your own personal RefWorks account and log in.
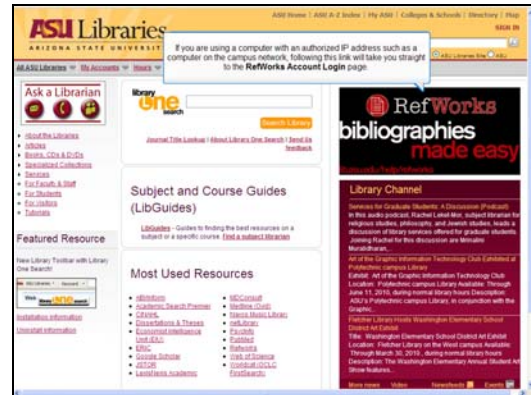
Slide 2

A good way to access RefWorks is through your institution's web site. For example, the Arizona State University Libraries web site has a link to RefWorks right here.

If you are using a computer with an authorized IP address such as a computer on the campus network, following this link will take you straight to the RefWorks Account Login page.
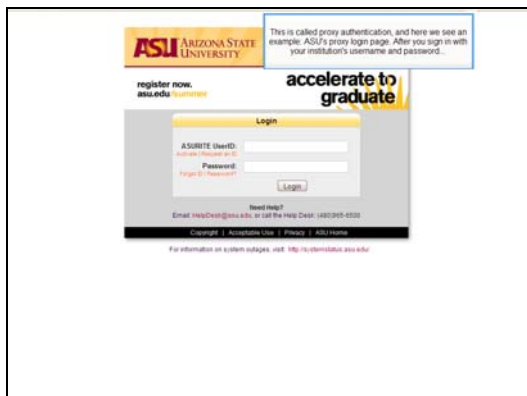

Slide 3

If you are using a computer that does not have an authorized IP address such as your home computer, you may need to sign in with an institutional username and password first.

This is called proxy authentication, and here we see an example: ASU's proxy login page. After you sign in with your institution's username and password...
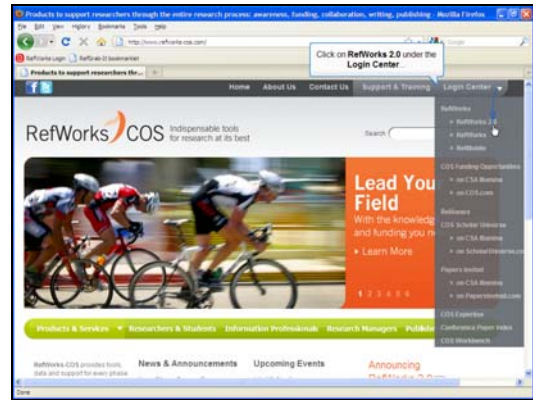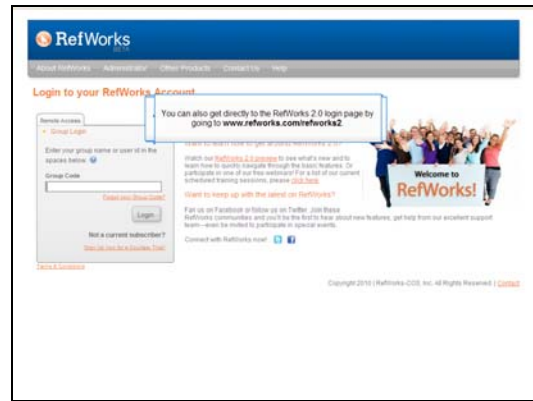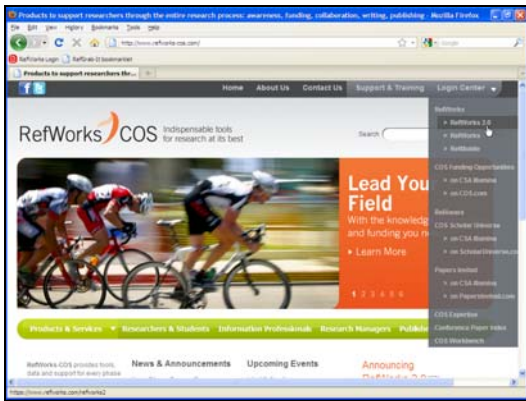

Slide 4

...you will arrive at the RefWorks Account Login page where you can create or login to your own personal account.

Slide 5
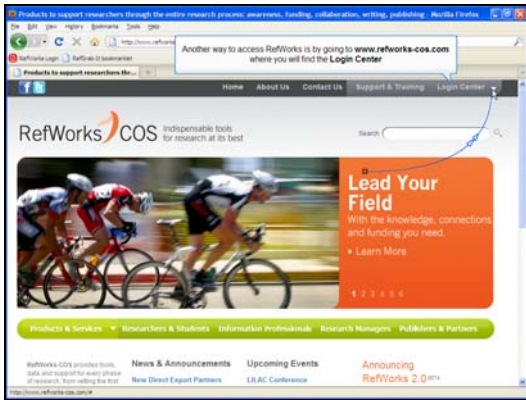
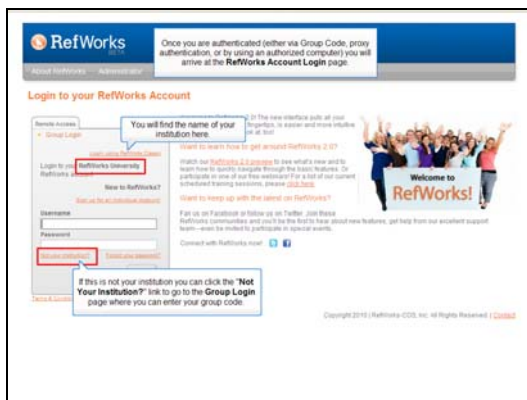Another way to access RefWorks is by going to www.refworks-cos.com where you will find the Login Center

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Click on RefWorks 2.0 under the Login Center...

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Slide 8

If you are using a computer without an authorized IP address such as your home computer, you will arrive at the Group Login page. Here you can enter your Group Code. If you do not know your Group Code, ask your library or department administrator. Or sign in through your institution's proxy server first. That way you won't need a group code.

Athens and Shibboleth authentication are not available in the current beta release, but we will be adding them soon.

You can also get directly to the RefWorks 2.0 login page by going to www.refworks.com/refworks2.

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Once you are authenticated (either via Group Code, proxy authentication, or by using an authorized computer) you will arrive at the RefWorks Account Login page.

You will find the name of your institution here.

If this is not your institution you can click the "Not Your Institution?" link to go to the Group Login page where you can enter your group code.
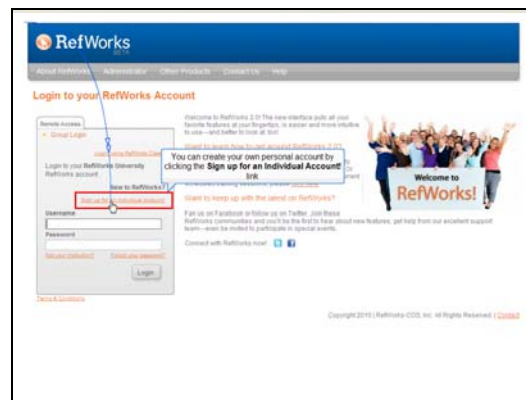
Slide 10

You can create your own personal account by clicking the Sign up for an Individual Account! link
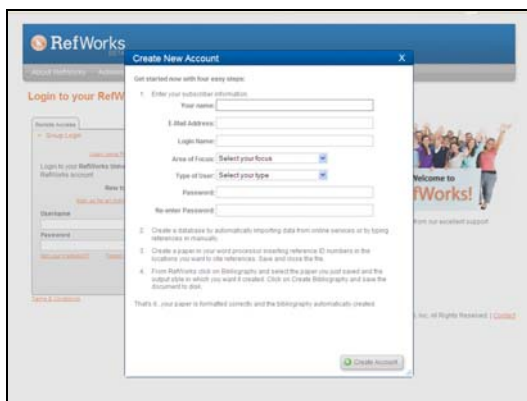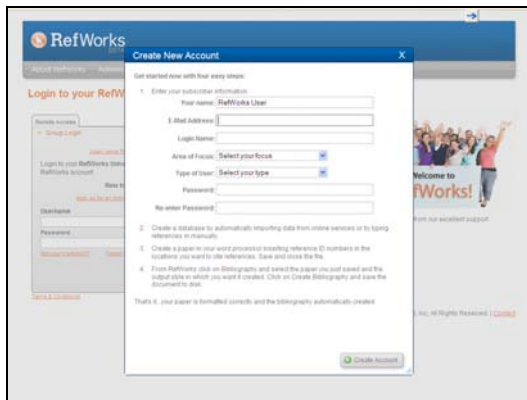
Slide 11
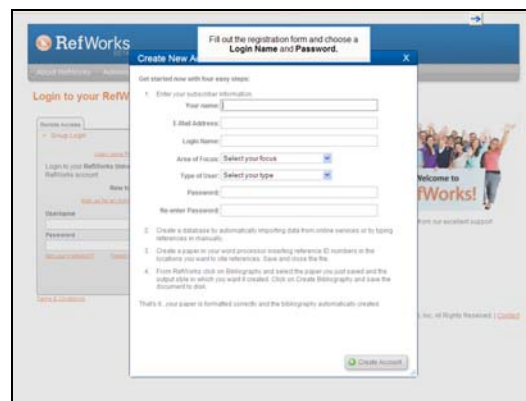
Slide 12
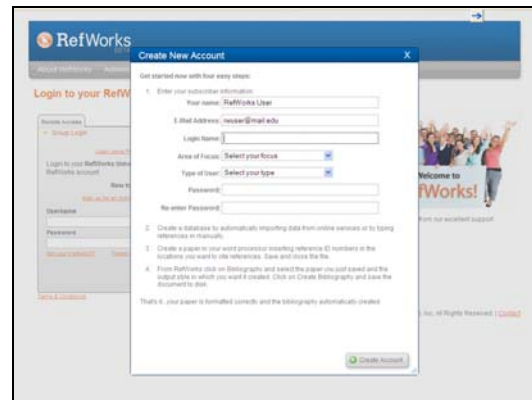
Fill out the registration form and choose a Login Name and Password.

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Slide 16

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Slide 18

...then click the Create Account button.

Slide 19

Slide 20

You will receive an e-mail confirming your registration...

...and you are immediately logged in to your new RefWorks account and can begin adding references.

Slide 21

Now that you know how to access RefWorks, create your account, and log in, let's take a look at how to navigate the user interface.