

## Web of Science (Direct Export)

1. Conduct a search.
2. Select the records to be exported to RefWorks.
  - a. For **all records** to be exported:
    - i. Use the **Output Records** section (lower left of screen)

Output Records		
<b>Step 1:</b> <input type="radio"/> Selected Records on page <input type="radio"/> All records on page <input checked="" type="radio"/> Records <input type="text"/> to <input type="text"/>	<b>Step 2:</b> <input checked="" type="radio"/> Authors, Title, Source <input checked="" type="checkbox"/> plus Abstract <input type="radio"/> Full Record <input type="checkbox"/> plus Cited References	<b>Step 3:</b> [How do I export to bibliographic management software?] Save to: <b>EndNote Web</b> <b>EndNote</b> <b>RefWorks</b> <b>ResearcherID</b> Save to other Reference Software <input type="button" value="Save"/> (0)

1. **Step 1** – select records
  2. **Step 2** – select the data to include in each record
  3. **Step 3** – click on the RefWorks tab
    - a. If you are not logged in to RefWorks, the **RefWorks Login** screen will appear – **login to your RefWorks account**
    - b. The **RefWorks import screen** should appear – your records are in the **Last Imported Folder** (lower right of screen)
- b. **To individually select records to be exported:**
- i. Place a checkmark in the box to the left of each desired record
  - ii. **Before moving to the next page of records**, place the selected records **from the page** onto the **Marked List**
    1. Immediately above the first record on the page, note the **Add the selected records to your Marked List** icon
  - iii. Once the records are added to the **Marked List** (you should now see red check marks to the left of the selected records), move to the next page and select additional records, adding these records to the **Marked List**
  - iv. Once all records are selected and added to the **Marked List**, click on the **Marked List** icon **Marked List (3)** (top center of screen)
  - v. From the **Marked List** screen:
    1. **Step 1 – All records in this list** should be selected
    2. **Step 2** – select the data to include in each record
    3. **Step 3** – click on the RefWorks tab
      - a. If you are not logged in to RefWorks, the **RefWorks Login** screen will appear – **login to your RefWorks account**
      - b. The **RefWorks import screen** should appear – your records are in the **Last Imported Folder** (lower right of screen)