

Policies and Procedures

SECTION: Sponsored Programs Administration	NUMBER: 16	
CHAPTER: Sponsored Programs Administration	ISSUED: 10/2011	REVISED: 3/2013; 5/2017
POLICY: Public Notification of Award Information	PAGE 1 OF 1	

1. PURPOSE

Grant award recipients often want or need to provide information to the public about a new award. This policy clarifies Creighton University's stance on the timing of any public release of award information.

2. POLICY

Creighton University will permit the public release of award information only after the official award notification has been received from the sponsor. Any release prior to receipt of the official award notification is premature and will not be authorized by Creighton University.

3. RESPONSIBILITIES

Principal Investigators who wish to release information to the public about an award notification shall coordinate such a release with Sponsored Programs Administration and the Media Relations office. When providing information for an outside entity that is putting together a press release or other public release of information, Principal Investigators shall coordinate this information with Sponsored Programs Administration and the University Communications & Marketing office.