

# *Policies and Procedures*

<i>SECTION:</i> Provost	<i>NO.</i>		
<i>CHAPTER:</i>	<i>ISSUED:</i>	<i>APPROVED:</i>	<i>REV.A.</i>
<i>POLICY:</i> <b>Health Sciences Research Cost Sharing</b>	<i>PAGE 1 of 1</i>		

## **PURPOSE**

This policy establishes consistent practices for the use of cost sharing at Creighton University. Creighton University does not typically cost share on a voluntary basis, consistent with its objective of maximizing sponsor cost reimbursement to support the continued growth of our research infrastructure.

## **POLICY**

Cost sharing should be limited to those situations in which a sponsor mandates it or the University has determined that such a contribution is necessary to ensure the success of a competitive application. It is the responsibility of the Principal Investigator to document and justify the need for such a commitment. In all situations, the use of cost sharing should be kept to a reasonable level because of the burden that cost sharing places on University or school resources. Examples of the negative fiscal impact are as follows:

- **Financial Impact:** Cost sharing of direct expenditures represents a redirection of departmental, school, or university resources from other mission-critical uses to support sponsored agreements. Every dollar of cost sharing results in the University forfeiting not only the recovery of the direct cost, but also the recovery of the associated facilities and administrative (F&A; also known as indirect) cost (except in the case of cost shared capital equipment, for which there is no associated F&A).
- **F&A Calculation Impact:** The University's total amount of salary and non-salary cost sharing (mandatory and voluntary committed) must be included in the denominator or base of the F&A rate calculation. This increase in the base serves to decrease the University's overall F&A rate.

For Sponsored Programs Administration to consider a request for mandatory cost sharing/matching, voluntary committed cost sharing, or financial institutional commitment of any kind, the Principal Investigators must send a formal request to the Provost for consideration no later than two weeks before the proposal deadline.