

**Staff Advisory Council**  
Meeting Minutes  
October 8, 2015  
Skutt Student Center, Room 209

Members Present: Charise Alexander-Adams, Joann Crinklaw, Karen Dixon, Mary Emmer, Jasmine Harris, DeDe Hedlund, Susan Jenkins, Chris Karasek, Keith Kozak, Shavonne Washington Krauth, Sue Magnuson, Felicia Nuno, Sarah Oliver, Nicolas Orsi, Nancy Smith, Sarah Taylor, Lynne Caruso.

Guest: Brenda Coppard

The meeting was called to order at 1:02 p.m.

- Brenda Coppard presented information concerning the Gallup – Rewarding Work of Higher Ed and the Student School and Life Experiences Survey – The Creighton Gallup Index was sent to Alumni and given to students on campus. Alumni results will be in the Creighton Magazine.
- Reflection – Nick Orsi
- Chair Reports
  - Standing rules committee still updating
  - Chris said the inauguration went well – banner looked wonderful
  - We need to come up with a community service project. Staff Service committee will work on it.
  - Recycle day was discussed, but idea tabled due to high cost.
  - Council officers discussed responsibilities of their positions for those considering nominations. December elections of executive committee will be discussed during nominating committee meeting.
  - Discussed plans for December meeting – Sarah Oliver made reservation to have meeting in Lower St. John’s from Noon – 1:30.
  - Chris will send survey about Town Hall meetings to gather information for Fr. Hendrickson. Please encourage those in your area to complete the survey.
- Other Reports
  - Treasurer’s Report – Nick  
Balance - \$2,500.00 after purchasing items for inauguration and purchasing expo.
  - President’s Office – Colette – Thank you to those who volunteered for events for the inauguration.
  - Human Resources – Lynne Causo shared that merit increases were approved – paid bi-weekly will see on October pay check – monthly on November check. Also, Goal Planning is opening in the performance management system.
- Sub Committees
  - Standing Rules – will meet outside to finish meeting and be ready for November meeting.
  - Staff Relations – planning a SAC Attack – small groups will visit offices to spread cheer and to share about their own areas.
  - Nominating Committee – Will send a form to nominating officers. Spread the word that if you want to nominate someone, tell them and they can nominate themselves. Committee is also working on setting up processes and when to send out nominations for Rookie of the Year. Need to check about the “I need a spring break too” event.
  - Staff Services – planning the service project. Will have a personal care products drive – items such as toilet paper, hygiene products, toiletries, travel size shampoo etc. Will get fliers ready and send through Jay-net News, etc. – dates October 26<sup>th</sup> – November 25<sup>th</sup>. Will find groups to give products.

Adjournment: The meeting was adjourned at 3:05 p.m.

Respectfully submitted,  
Sarah Oliver