

Staff Advisory Council Meeting Minutes

SAC October 2018 Meeting			
10.11.2018	1:00-3:00 pm	SOD 240P	
Meeting called by	Craig Weber		
Type of meeting	General Monthly Meeting		
Facilitator	Craig Weber		
Note taker	Mary Duda		
Attendees	Sheri Bacon, Monica Chapeau, Mary Duda, Dave Feder, Amy Guziec, Adam Haakenson, Carissa Loughrey, Liz Peer, Jeanna Reusink, John Rumbaugh, Mervin Vasser, Angie Wayman, Craig Weber, Lynne Caruso, John Darwin		
Reflection & Spotlight			
	Amy Guziec gave the Reflection.		
Approval of Minutes from September 13, 2018			
Discussion	No discussion or changes.		
Sheri made a motion to accept the minutes. Angie seconded. Motion carried			
Conclusions	Minutes approved		
SAC Trivia			
	Teddi Wiegand		
Discussion	Send ideas for SAC Trivia questions to Teddi Wiegand.		
Website refresh and launch			
	Teddi Wiegand		
Discussion	Teddi is in the process of updating and refreshing the SAC website. Please send her any ideas or suggestions to Teddi by October 22.		
Communications Standards			
	Craig Weber		
Discussion	Items for distribution need to be sent to SAC constituents in a timely manner. Should not send through department newsletters because sometimes these are not timely; also, every person needs to be contacted.		
Open positions			
	Nominating Committee		
Discussion	Several openings now on SAC and on Presidential Committees will need to be filled. Amy Hanson has been promoted and Fallon Watts has left the university, so both of those spots need to be filled. This is in addition to the already-open spots. Also, nominations will be held for Athletics. Fallon was on the Committee on the Status of Women, as well, so that position also needs to be filled.		
Action Items		Person Responsible	Deadline
Solicit nominations and run elections for open positions.		Nominating committee	This month
Chair Upcoming Meeting with President			
Discussion	Craig will be meeting with Fr. Hendrickson soon. What information or questions should he take with him?		
Action Items		Person Responsible	Deadline
Send questions/comments to Craig to share with Fr. Hendrickson		All SAC	
Staff Matters Heard			

Staff Advisory Council Meeting Minutes

Discussion	<ol style="list-style-type: none"> 1. Bergan has no recycling; some House Staff would like to advocate for this. Sheri had information from when CU moved there: CHI is not comfortable with CU bringing in their own vendors, etc. and therefore we can not use our waste haulers. It is cost-prohibitive for CU staff to bring the recycling from Bergan to CU Campus. 2. Tuition remission for staff for graduate study maxes out at \$5,250 (6 credits) and must be taxed after that, at a higher rate than most people are regularly being taxed. This results in a large tax hit on paychecks, which some staff using this benefit were unaware of. Grad admissions does tell applicants about this now, but it is possible that people that were already in the program when the new law took effect may not have known. May need to update the policy to be very clear on this. 3. Current bereavement policy does not cover nieces/nephews. Why is that? Lynne states that this policy may not have been looked at in a while and will take it to her department for a review. 4. Several people, both male and female, have complained about the name of the "Women's Practice Facility." No other buildings specifically call out women, nor are there any "men's" buildings. It is not clear why people are upset about this. SAC will pass this question to the Committee on the Status of Women for their review. 	
Action Items	Person Responsible	Deadline
Review of bereavement policy	HR	
Pass comments about practice facility to CSW		
Speakers		
Discussion	<p>Charisse Alexander Adams presented on the Kingfisher Institute for the Liberal Arts and Professions. Proposed in Strategic Planning last spring. The Institute promotes the fact that liberal arts and professional studies complement each other. It is named after "When Kingfishers Catch Fire", a poem that was featured in Fr. Hendrickson's inauguration and highlights Finding God in All Things.</p> <p>This fall is the "soft launch", with 2 speakers, reading groups exploring the themes for this fall. A more formal launch comes in the spring, with the hiring of a Director, a move to the Dental School building, and new themes.</p> <p>Upcoming events: Frankenweek, October 23-31 with programming to celebrate the 200th anniversary of the publication of Frankenstein.</p> <p>Staff can be involved by providing feedback, giving suggestions on themes or staff development activities. Charisse is aware that staff wants to be involved and is actively working on that.</p> <p>http://www.creighton.edu/kingfisher or Creighton_KFI on Twitter.</p>	
Reports		
Human Resources: One more simply well screening this month. Benefits/Wellness Forum October 31. Take a look at recently published Professional Development opportunities. Goals are open in the software; start entering them.		
President's Office: No report		
Presidential Staff Rep: Absent		
Treasurer: Absent; no change from last month.		
Vice Chair: One email to the SAC Feedback email regarding hot water in the KFC locker rooms. Was sent to appropriate person and resolved.		
Secretary: Reflection: Angie Wayman. Need a Spotlight for November (Sheri Bacon volunteered). Will be discussing potluck next month		
<p>Chair: Amy Hansen has been promoted, so we need a new Treasurer. This position is open to anyone on SAC. There are quite a few other open spots to fill. The presidential luncheon with staff has been set and Craig will be sending out information on that shortly. The Athletics rep has missed enough meetings for SAC to inquire whether he would like to continue in this position. He would, but recognizes that he is off campus quite a bit, making it difficult to attend meetings. Craig asked if he would mind if SAC asked for nominations for this position, with the intent that Craig would talk to the rep if any nominations were received. This was put to a vote of the full SAC committee: Should SAC solicit nominations to represent Athletics? Vote was YES:10 NO:0 ABSTAIN: 1 Nominations committee will follow up.</p>		
Subcommittees		
<p>Service: Did landscaping project last week with several staff and students. 3 trees and approximately 60 perennials were planted west of Markoe Hall. The project went well and may be a recurring project in the spring and next fall. Still waiting for a meeting with Military and Veteran's Affairs for their Veteran's Day drive. Coat drive is ongoing with SCSJ</p>		

Staff Advisory Council Meeting Minutes

Staff Relations: Three cocoa carts this year: Skutt, Harper, and Bergan. Most likely December 11, 12, and 13, 9-11 am. Looking at getting prizes, etc. Asking for sponsors to help cover costs of extras. Will be asking SAC for candy canes.

Nominating: Surveys for all vacancies will be out early next week. Also will be receiving info on the presidential luncheon, which will be for 16 staff members this time.

Standing Rules: Updated information on presidential positions. Will have updates to share with full committee next month.

Adjournment

Sheri moved to adjourn. John seconded. Motion passed. Meeting adjourned at 3:03 pm.