

Staff Advisory Council Meeting Minutes

SAC July 2019 Meeting			
7.18.2019		Time 11:30 am -1 pm	
Skutt 104			
Meeting called by	Angie Wayman		
Type of meeting	General Monthly Meeting		
Facilitator	Angie Wayman		
Note taker	Mary Duda		
Attendees	Terry Begley, Monica Chapeau, Mary Duda, Dave Feder, Amy Guziec, Kimberley Hallcock, Carissa Loughrey, Raven Ortolan, Liz Peer, Erica Peterson, Jennifer Rasmussen, Jeanna Reusink, John Rumbaugh, Brad Schmidt, Angie Wayman, Teddi Wiegand, Sheri Bacon, Craig Weber		
Reflection & Spotlight			
Jeanna Reusink gave the Reflection.			
Approval of Minutes from June 2019			
Discussion	No changes		
Sheri made a motion to accept the minutes. Amy seconded. Motion carried			
Conclusions	Minutes approved		
Orientation/Basic SAC info			
Angie Wayman			
Discussion	Angie gave a basic overview of SAC: mission, standing committees, meeting structure, etc.		
Update on Bereavement Policy			
Raven Ortolan			
Discussion	Raven emailed HR with SAC's concerns, along with benchmarks and wording from other Jesuit institutions. HR responded that it will be looked at during the next employee handbook meeting. This is an annual meeting and it is not clear when it is held. HR will update SAC at that time.		
Pins for SAC members			
Monica Chapeau			
Discussion	Monica conducted a survey of SAC previously and most members voted for lapel pins over nametags. Choices were narrowed to a pin with just the SAC colorful mark and one with the mark along with the text that says "Staff Advisory Council Creighton University". SAC members looked at the choices and voted. Pin with text was voted in unanimously.		
Conclusions	Will pursue lapel pins with full SAC mark		
Action Items		Person Responsible	Deadline
Order pins		Monica Chapeau	
All Things Ignatian Poster			
Teddi Wiegand			
Discussion	Teddi continues to work on poster. She will have a draft out shortly for SAC members to take a look at and offer suggestions. Poster needs to be turned in by August 12 for printing. Will need people to stand with the poster at the presentation in September; will solicit volunteers later.		
Action Items		Person Responsible	Deadline
First draft of poster		Teddi	August 5
Submit poster		Teddi	August 12
Update on December 23			
Angie Wayman			
Discussion	HR discussed this and gave an answer: this will not be a holiday and any time off is a vacation day approved by supervisors.		

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Presidential Committee Updates/Results			
	Angie Wayman		
Discussion	Results are in and Angie is awaiting confirmation from the President's Office; will send out more information when confirmation is received. She was also asked about the new SAC members and who they are; an announcement with the photo of the group will go out in Creighton Today next week.		
Staff Matters Heard			
	all		
Discussion	<ul style="list-style-type: none">Someone was asked what happened to discounts like zoo memberships, etc. We never did get zoo discounts, but there were discounts available that were available through SAC, Purchasing, or HR. No one was keeping track of all of these discounts, and some were no longer available, even though they were advertised.There was an anonymous question on the comments regarding salaries as compared to UNMC's and how Creighton is losing employees to a higher-paying institution, and wondering whether there will be market analysis. HR responded, stating that market analyses are done every few years and that federal and state laws require a third-party analysis with no comparisons to specific institutions. Also total compensation is taken into account, including benefits. Full response will be posted on the website.		
Action Items		Person Responsible	Deadline
Post answers to these questions on SAC website		Teddi	Next meeting
Announcements			
	Angie Wayman		
Discussion	<ul style="list-style-type: none">Cherlyn Wilson will be at next meeting to solicit ideas for topics for Breakfast BytesFr. Hendrickson will be at the September meeting, so please bring your questions.		
Subcommittees			
Service: Volunteers are needed to stuff backpacks August 5&6 from 1-4 pm. Can use volunteer time.			
Staff Relations: No update			
Nominating: No update			
Standing Rules: No update			
Adjournment			
Teddi moved to adjourn. Jeanna seconded. Motion passed. Meeting adjourned at 1 pm.			