

# Staff Advisory Council Meeting Minutes

SAC June 2020 Meeting			
6.10.2020	Time 1 pm	Via Zoom	
Meeting called by	Angie Wayman		
Type of meeting	General Monthly Meeting		
Facilitator	Angie Wayman		
Note taker	Mary Duda		
Attendees	Terry Begley, Trina Brungardt, Monica Chapeau, Mary Duda, Kimberley Hallcock, Raven Ortolan, Liz Peer, Erica Peterson, Jennifer Rasmussen, Jeanna Reusink, John Rumbaugh, Brad Schmidt, Brian Tuttle, , Angie Wayman, John Darwin, Lynne Caruso		
Reflection & Spotlight			
	Raven gave the Reflection.		
Approval of Minutes from May 2020			
Discussion	No changes		
John made a motion to accept the minutes. Danny seconded. Motion carried			
Conclusions	Minutes approved		
SAC Member nominations and elections			
	Raven		
Discussion	<p>Voting taking place in 2 areas. Some areas only had one nomination, so those people will be representatives. VPAD had 2 people nominated; both declined. Angie reached out to M. Reiner and D. Scott for suggestions and they have already responded that they have some ideas. Process will continue, depending on nominees.</p> <p>Raven updated the Nominations Subcommittee Guide for future use. This is much appreciated and will make the processes go much more smoothly in the future.</p>		
Staff Service updates			
	Angie		
Discussion	Still waiting to hear what Salvation Army will do re: backpacks. New Council members will have to be creative with future service opportunities. Typical opportunities in the fall included the collaborations with the Veterans' Affairs Office (Items for soldiers) and SCSJ (coat drive)		
Bylaws updates			
	Angie		
Discussion	Need to make updates for temporarily furloughed employees. Decisions were made to keep those spots for the folks that were furloughed and that if someone that is furloughed is nominated and/or elected, they are still eligible for SAC.		
Action Items		Person Responsible	Deadline
Update bylaws to reflect furloughed employees		Bylaw subcommittee	
Standing Committee Signups			
Discussion	Terry has created a document for signing up for standing committees for next year. Feel free to choose the same committees as last year or new ones. The new members will fill in after the continuing members choose their committees.		
Action Items		Person Responsible	Deadline
Share document for signup		Terry	Before July mtg
Sign up for standing committees		SAC members	Before July mtg
Staff Matters Heard			

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Discussion	Discussion of Fr. Hendrickson's May Town Hall. Lots of questions from people about when they will go back to campus, how will people that can't go back be accommodated (child care, immunocompromised family members, etc)?
<b>Reports</b>	
<b>Human Resources:</b> No update; HR is currently extremely busy	
<b>President's Office:</b> No update as John is only back from parental leave for a couple of weeks; welcome back, John!	
<b>Presidential Staff Rep:</b> Absent	
<b>Chair:</b> Thanked everyone for a great year. Attended Academic Council in mid-May, but everything that she would've shared from that meeting has been shared to all via email. Exec Team has been working on updating the SAC website, including minutes and standing rules. John has started a blog to share SAC info.	
<b>Treasurer:</b> No changes	
<b>Vice Chair:</b> One email to SAC inbox regarding travel and travel funds in the School of Medicine. John forwarded to the appropriate person there and received a reply that it is the difference between grant funds and operational funds.	
<b>Secretary:</b> Trina will be sending out minutes and agendas starting next month. Look for a meeting invite from her.	
<b>Subcommittees</b>	
Subcommittees did not meet but Standing Rules group will be discussing via email.	
<b>Adjournment</b>	
Trina moved to adjourn. Jennifer seconded. Motion passed. Meeting adjourned at 1:50 pm.	