

Staff Advisory Council Meeting Minutes

SAC Meeting		
10.8.2020	Time 1 pm	Via Zoom
Meeting called by	John Rumbaugh	
Type of meeting	General Monthly Meeting	
Facilitator	John Rumbaugh	
Note taker	Katrina Brungardt	

Attendees	John Rumbaugh	Katrina Brungardt	Terry Begley	Brian Tuttle	Exc- Monica Chapeau
	Carissa Loughrey	Dana Suntken	Erica Peterson	Jeanna Reusink	Exc. John Darwin
	Brad Schmidt	Liz Peer	Lynne Caruso	Tracy Gady	Exc. Ann Bryen
	Nicole Lakeman	Danny Steiner	Kimberly Hallock		
	Jennifer Rasmussen	Kari Giles	Dillon Simon		

Reflection & Spotlight

Danny Steiner gave the Reflection.

Approval of Minutes from September 2020

Discussion No changes to previous meeting minutes

John made a motion to accept the minutes. Carissa accepted; Kari seconded. Motion carried; September minutes approved

A Grateful Moment: One Word

John asked the group to take a minute to share in one word what they are most grateful for today

Reports

Discussion

Human Resources – Lynne Caruso: Mark your calendars, the Benefits Fair is taking place virtually on November 10, 2020. Goal planning education sessions have been scheduled for 10/15, 10/19, 10/21 & 10/27. Watch for more information to come in Creighton Today's HR Corner

President's Office – John Darwin: No report this month

Presidential Staff Representative -Tracy Gady: The President's Council met. Watch for information coming about the modified Spring Schedule. Flu shots will be mandatory this year for all. Please keep checking for updates on the COVID page

Treasurer's Report - Monica Chapeau: Our budgets dollars have stayed the same. We currently have \$3215.47

Vice-Chair's Report – Terry Begley: COVID online training is NOT a scam. This is required training from Creighton.

Chair's Report – John Rumbaugh: Met briefly with Father. Shared a concern that came up regarding FSA/Dependent Care dollar deductions from employee pay. It was shared that HR has agreed to stop deducting FSA/Dependent care dollars as many children are now home and those dollars do not roll over. Shared with Father that we will not be hosting a Cocoa Cart at this time due to COVID concerns

Old Business

Reflections and Spotlight:

Terry shared the link for members to sign up for reflection and department spotlight:
https://creightonuniv-my.sharepoint.com/:x:/g/personal/tmb75352_creighton_edu/EZIVSUNBPhJAmMiDNOWaPGIBzvCzW9g35m6678hGss1sXg?e=4%3AaxrjVgB&at=9&CID=E45420B7-A6EC-4065-BF47-ACDED6101247&wdLOR=cA247F75D-511C-4645-B11A-0BE3D7ADF511

Employee Name	Department	Term Date	Subcom.	Phone	Reflection Sign up	Dept Spotlight Sign up	20-21 Mtg Dates
Terry Begley	VPIT-LS 1/2	2022	Rules/Staff Relations	x2619	9/10/2020		9/10/2020
Trina Brungardt	SOM - 1/2	2021	Rules/Staff Relations	x4431			9/10/2020
Ann Bryen	IACUC	2022		x2082			9/10/2020
Monica Chapeau	GAPS	2021	Rules/Staff Relations	x2224	3/11/2021		9/10/2020
Kari Giles	Operations - AVP	2022	Nom/Service	x2085			9/10/2020
Kimberly Hallock	SPAHP/SON	2022	Rules	x2950			12/10/2020
Nicole Lakeman	HSLB- Mathematics	2022	Nom/Staff Relations	x2827			1/14/2021
Carissa Loughrey	VPMM/VPGE	2021	Nom/Service	x2221			2/11/2021
Liz Peer	Destistry	2021		x5051			9/10/2020
Erica Peterson	VPAD - 3/3	2022	Nom/Service	x2780			4/8/2021
Jennifer Rasmussen	VPFAS/RVP/GENC/HR-CDC	2022	Staff Relations	x2266			5/13/2021
Jeanna Reusink	SOM 2/2	2021	Rules/Staff Relations	x4194	8/13/2020		6/10/2021
John Rumbaugh	VPEM - Enrollment	2021	Nom/Service	x2449	7/9/2020		
Brad Schmidt	Athletics	2022	Rules/Staff Relations	x4746	11/12/2020		
Dillon Simon	Public Safety	2022	Nom/Staff Relations				
Danny Steiner	VPSL	2022	Nom/Service	x3016	10/9/2020	12/10/2020	
Dana Suntken	Registrar's Office	2022	Rules/Service	x2675	2/11/2021		
Brian Tuttle	VPIT-LS 2/2	2021		x2978			

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Shared on behalf of Monica Chapeau: Faculty Council update – they are currently working on pressing forward to provide representation for AZ, but distribution (how many people from each school) effects number. They are working on it.
For SAC – who else do we need to contact to try and get more information and further this along? Also, check Standing Rules, etc.

*Also – if we are working on a timeline of guests coming to speak, here are a few thoughts and some that we have already discussed:

Mardell Wilson (spring)
Office of Institutional Diversity and Inclusion
Ignatian Formation and Ministry For Faculty and Staff
HR – for EAP and Magellan Info
UCOM
Events Team
Print and Post
Bookstore
Mail Center
Sodexo

SAC Video of Thanks: Katrina has reached out to UCOMM/Creative Services awaiting response to see if video is possible and if there were any restrictions regarding songs. Music suggestions also were to talk with a DJ. Katrina to update at next meeting.

New Business

Discussion With COVID things are quite right now.

Sub-Committee Breakout Session

Discussion Regarding Service, there will not be a Veterans Drive this fall due to COVID
John shared we will not have a Cocoa Cart this year. We can revisit after the first of the year, maybe a Valentines or Spring/Easter Cart instead.
Shared on behalf of Monica Chapeau
Website is updated with members, exec updates, current Standing Rules, etc.
Staff Relations: (I will support anything that is decided – I would just need to know my role)

1. Last time on 9/20 we talked about Grab and Go (for ex. prepackaged cookies, and that would need to go through an approval process – if this is even something that can be considered)
2. Would like to still offer a raffle collection – to be able to intercampus mail or USPS mail out to staff – would have to get creative on how to have people sign up – add their name into a drawing?
3. If we do an event – can it be postponed until February or Spring? Can we wait it out and just see?
4. If we don't think an event can happen at all – what else can we do to recognize?
 - a. I do have a contact with a vendor at Club Colors and can do an order of something (just a thought) but I don't know how we would get that to every single staff person...??

Staff Matters Heard

Discussion No new emails, no new communications currently.

Adjournment

Motion to adjourn meeting, Terry accepted, Danny & Jennifer Seconded. Meeting adjourned at 1:41pm.