

Staff Advisory Council Meeting Minutes

SAC February Meeting										
2.10.2022			Time: 1pm – 3PM				Mtg. Location: Eppley Bldg, Rm B25 & Zoom			
Meeting called by		Terry Begley								
Type of meeting		General Monthly Meeting								
Facilitator		Terry Begley								
Note taker		Kari Giles								
Attendees	X	Terry Begley		Dillon Simon	X	Ann Bryen	X	Lynne Caruso	X	Jeff Feldhaus
	X	Jennie Avers	X	Tracy Gady	X	Taunya Plater	X	Kimberly Hallcock	X	Nicole Lakeman
	X	Reva Aguilar		Dana Suntken	X	Erica Christensen	X	Jennif Rasmussen		
	X	Kari Giles		Brad Schmidt	X	Denise Handrock	X	Danny Steiner		
Reflection										
Danny Steiner										
Approval of Minutes from January 2022										
Discussion		None; Motion 1st-Taunya Plater, Motion 2 nd -Kimberly Hallcock; All Yes								
Conclusions										
Department Spotlight or Guest Speaker										
Judy Szatko – AVP, Human Resources 1:30-2:00 (discussion went much longer than planned)										
Discussion		Meet & greet started @ CU mid-August, 3 decades HR experience – employee centric is her focus, care of whole person.								
Conclusions		Opened for questions – several members had specific questions/topics – she had another meeting, needed more time for discussion. She suggested focus on HR Corner in CU Today for HR updates. Focus: Recruit, Retain, branding & bene package to attract talent, fill critical roles, build relationships.								
Action Items						Person Responsible		Deadline		
Put together at next SAC meeting a prioritized list of key topics, develop agenda to submit to HR AVP & invite her to attend a SAC meeting to discuss						SAC members		March meeting		
Reports										
Human Resources, Lynne Caruso: Go Move Challenge, log mins currently 4 th leader board. Put goals in system, self-assessment										
President's Office, Jeff Feldhaus: Parking issues, Admissions updates, Pres Lecture Series Speakers, Convocation updates – Jesuit character & identity, Reminder CU Student on Jeopardy										
Presidential Staff Rep, Tracy Gady: Unable to attend last Pres Mtg										
Treasurer, Jennifer Rasmussen: \$2161.61 after all expenses Cocoa Cart										
Vice Chair, Nicole Lakeman: New prescription plan concerns/price increases-reach out to HR/Lenora Salts/Angie Mills contact CU Pharmacy for help										
Chair, Terry Begley: Attended Academic Council monthly meeting–Ombud addition reviewed by legal, now research – still moving forward. IT new AMI rollout Monday. Chair Bene Com Katie Booton need 1 Fac/1 Staff Sue K, Mary Duda. Convocation attended issues w/ Zoom, new Podcast by Fr H will start. Terry will meet with Fr H for monthly mtg, discuss spring staff appr event on patio/\$										
Old Business										
Terry Begley										
Discussion		COVID 19 updates continue/mask mandates. PHX ad hoc subcommittee developed process to add 2 members, need to advertise opportunities, open nominations, conduct elections – welcome new members to March meeting. Terry created planner Office 365. How will Climate Survey results will be shared – could SAC help with any of the process?								

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Conclusions			
Action Items		Person Responsible	Deadline
New Business			
	Terry Begley		
Discussion	Jennie Ayers volunteered to create SAC calendar of Events to be used for documentation & guide for upcoming events – Terry grant view access to members to shared calendar, Exec Team will be able to edit – through Outlook. No guest speaker/spotlight for March – need time for committees & create list of HR items. Need to work on Rookie of the Year nominations/voting, plan to announce at “We Need Spring Break Too” lunch hosted by Jesuits – not confirmed if happening – will need to have plan B if needed. SAC elections will be coming up soon, start recruiting/advertising openings – post in CU Today E-M Staff.		
Conclusions			
Action Items		Person Responsible	Deadline
Taunya showed us her ROY award – plan to order award for Rookie of Year			
Jennie volunteer to create SAC calendar of events		Jennie	Next meeting update progress
PHX ad hoc committee continue to meet to facilitate adding PHX reps.		Jennifer, Taunya, Dana	Next meeting update progress
Staff Matters Heard			
Discussion	Terry: staff member terminated, reached out to SAC – mtg w/ HR & IT, conclusion – person was not rehireable.		
Conclusions			
Action Items		Person Responsible	Deadline
Subcommittees			
	Need a chair for Nominating Committee – Didn’t break out into committees, discussed as a whole group.		
Service:			
Staff Relations: Spring cookie Staff Appreciation Event on patio – discuss joint hosting w/ Pres Office – also at Bergan/PHX? Possible date 5/18/22 12-2			
Nominating: SAC Elections for 2022-23 will be coming soon – need to start process. Need to update documentation PHX addition of members. Rookie of the Year – assign duties for presentation.			
Standing Rules: Need to update PHX process/information once in place.			
Adjournment			
Adjourned 3:10 – some members stayed after to continue conversation about PHX Representation, confirm employee list, map workflow for nominations & elections, keep things moving.			