

Staff Advisory Council
Meeting Minutes
Thursday, January 13, 2011
12:30-2:30 pm
Skutt Student Center 104

Members Present: Terry Begley, James Dorsey, Susan Chamberlin, Stefani Coleman, LeeAnn Crist, Karen Farias, Liz Flaherty, Celeste Hubbard, Tadd Martin, Taunya Plater, Marsha Schlautman, Erin Schnell-Gaines, Heather Smith, Tami Thibodeau, Colleen Warin,

Members Absent: Marsha Pierce, Jennifer Larsen, Eddy Butkus

The meeting was called to order at 12:28 pm. Sue Chamberlin offered a moving reflection (Eddy Butkus was unable to attend and offer reflection).

1. Approval of minutes:

The minutes of the December meeting were reviewed. A motion was made and seconded to approve the minutes. All were in favor.

2. Informal meeting with Father Schlegel was held from 12:30 until 1pm. A summary of the question and answer period is below.

- Re: Program Prioritization: Father will receive the steering committee results on Monday the 17th. He will consult with others before any decision is made regarding the recommendations. Father predicts 20-25% of the assessed areas will be revised. Areas highlighted for review included; academic and financial liabilities, academic department mergers, athletics and consolidation of overlapping marketing resources (speculative because no formal report has been received yet). Creighton is following the process undertaken by Drake University. The main goal is to work towards better individual compensation plans and working towards a balanced budget by streamlining current practices.
- Re: Xerox Project: Noted frustrations with implementation. Will request that John Wilhelm provide suggestions for reducing frustrations and determine if positive changes for the implementation process can be made.
- Re: Campus Safety Assessment: An independent assessment of campus safety will be initiated in 2-3 weeks. Although several new safety improvements have been made, additional areas for improvement will be assessed.
- Re: Creighton University's financial return to city of Omaha: Creighton financial return is approximately \$800 million per year. Creighton University provided 295,000 hours of community service last year while the hospital and clinics provided \$32 million and \$8 million (respectively) in charity care.
- Re: Campus Master Plan circa 2006: Plans to increase campus over the next 10 years by 40+ acres. Eastward expansion will stop at Wareham building. Approximately 15 new/renovated facilities have been added to the campus map. The new residence hall is designed but construction plans are on hold until 100% of the requisite building funds are available.
- Re: CWS: Creighton will work with NCAA and 2 vendors to lease some of Creighton's parking lots. Alcohol vendors will be limited but beer tents are slated for the lawns in front of Morrison stadium.
- Re: Boyne Building brick walkway and the danger it poses: Father noted the concerns regarding the danger posed by these steps during and after snow/throughout the winter.
- Noted Father Lannon is making visits to prepare for his transition to CU's president.
- Father requested to meet with SAC again in April. The April meeting schedule has been shifted to accommodate this opportunity (see New Business).

3. New Business:

- Thanks were expressed for the flowers send during last months life changing events for Marsha Pierce and Tami Thibodeau
- The SAC executive board will meet with Father Lannon on Friday the 14th to discuss the current and projected contributions of SAC to Creighton University staff

- Visits to TD Ameritrade Park are on hold as contractors work to finish the park before the first game slated for the third week of April 2011
- 220 and 72 vouchers were handed out for the men's and women's basketball games
- Tami reviewed notes from the President's advisory board meeting
- Tami challenged all SAC members to use their free lunch coupons at Billy Blues before the next SAC meeting
- Per LeeAnn Crist, a purchasing show showcasing vendors on campus will be taking place in April. SAC may set up a table. More information will come regarding this event

Important Schedule Changes:

- May 2011 SAC meeting will be held on the 19th (3rd Thursday in month, graduation conflicts)
- April SAC meeting has been changed to the 7th to accommodate Father Schlegel (Skutt Rm 105) per email from Tami Thibodeau
- March Town Hall Meeting will be held on March 11, 2011 (Harper Center, HXL auditorium) per email from Taunya Plater

3. Reports:

- Treasurer: Karen Farias
 - Reviewed current budget status. Upcoming expenses include: new SAC banner, webcasting of March Town Hall Meeting, gifts for town hall meeting (\$200) and Rookie of the Year plaque
- Staff Relations: Taunya Plater
 - Town Hall Meeting scheduled for March 11, 2011 will be held from 11:30am until 1pm. This meeting was extended to 1.5 hours to accommodate all of the topics to be addresses. A live webcast and recording of the meeting is scheduled to occur. Speakers in order of appearance include: Dan Burkey (program prioritization), Dawn Obermiller (wellness update), Chris Vavereck (email changes and Gmail transition), and Bob Duros (Xerox printer initiative). Taunya is awaiting word from Bob Duros
 - Checking on Free parking permit and paid time off 'prizes' for future Town Hall meetings
 - SAC Deals: New cooking class and breakfast coupon have been added
- Nominations: LeeAnn Crist
 - Reminders calling for nominations for Rookie of the Year are going out. The deadline for submitting has been extended to February 4th. Please encourage everyone to vote. *Questions were raised about where the ROY nomination form is located on the SAC website. This will be verified.*
- Issues: Tadd Martin
 - Re: cost of CU Mailings: Tadd contacted several people. The mailings are an essential way to meet current demand for information about upcoming events
 - Re: Blue Jay Shuttle between campus and Qwest Center during basketball games. The shuttle runs every 15 min throughout the game. The pickup area is just north of the clown sculptures at the entrance to the Qwest Center
 - Print initiative difficulties were noted and will be forwarded to Tadd Martin
- Staff Service: Celeste Hubbard
 - 5 volunteers for the MLK luncheon are in place. Several events are planned for the week of the 17th, will need a new rep on this committee next year-SAC members considering this position should consider attending the MLK events in preparation for next year
 - Great response at the Salvation Army toy drive (Annette and Celeste volunteered)
 - The backpack campaign will start in April. Other institutions, UNO, METRO and College of St. Mary may contribute as well
 - The Staff Service subcommittee will need a new chair
- Standing Rules: Terry Begley
 - Since there are no pressing issues the Standing Rules committee will provide an update on the status of the New University organization chart before the March Town Hall meeting
- Jesuit Relations: Eddy Butkus (unable to attend meeting, subcommittee members gave report)

- Priest and special group pairings are underway. 8 Jesuits are on the list. The goal is to pair 1-2 SAC members with each Jesuit and then include 7-8 additional individuals into each group. Groups will meet informally as a 'brown bag' luncheon

4. Guest speaker(s):

- February Meeting:
 - 1:30-2pm: Tom Lenz of the Cardiovascular Risk Reduction Program
 - 2:00-2:30pm: Jan Madison about changes in higher education

The meeting was officially adjourned at **2:05** pm. Subcommittees met to perform their respective duties.

Respectfully submitted,

Heather Smith

Temporarily submitting for Marsha Pierce, SAC Secretary, who is out on maternity leave