

**SAC Sponsored Town Hall Meeting  
Summary  
Thursday, March 11, 2010  
11:00am-1:00pm  
Skutt Student Center Ballroom**

**John Schlegel, President**

**Program prioritization**

Creighton is coming off a decade of growth demonstrated by campus expansion, increased enrollment, and increased employment. We have weathered some difficulties due to the economic downturn and decrease in our endowment (which is rebounding). Therefore, we are coming at program prioritization from a position of strength rather than out of necessity like many other institutions. As we evaluate programs, all things will be prioritized to focus on mission, students and the future. Our goal is to become more efficient, working to maximum capacity with our resources. A website with more details will be available next week.

**Dan Burkey, VP for Administration & Finance**

**Program prioritization**

Program prioritization is a disciplined process that compiles information about a program (not yet defined) based on several evaluation criteria (not yet defined). Prioritization is important for several reasons, including: budget and planning, improving quality, increasing revenue, strengthening our reputation, sharpening decision-making around efficiency and effectiveness, and guiding what programs are central to our mission. The programs will be evaluated from the bottom up, by individuals within each program. The programs will be prioritized from the top down, by Deans, Program Administrators, VPs and a Steering Committee. The goal is to communicate the process to employees as it develops, through a website (available next week) that will also provide feedback mechanisms for employees. The time frame for program prioritization is 12-15 months, and this will be refined as criteria are determined and programs are defined. At this time, there is no "dollar amount" in the budget announcement, but rather will focus on increasing revenue and cutting costs.

**Shelly Whittaker, Training Coordinator for Division of Information Technology (DoIT)**

DoIT offers a variety of training opportunities for employees that can be used as performance objectives in upcoming evaluations. Blueline is an online training tutorial for all types of software that is available for PC or Mac users at a variety of levels, and takes minutes to complete. These tutorials can be accessed by any computer with internet access by going to <http://my.creighton.edu> or <http://bluetrain.creighton.edu> and typing in your netID and password. There are also CU specific tutorials available. Training opportunities with instructor led system sessions are available at <http://calendar.creighton.edu> and you can request training opportunities that are not listed. Breakfast bytes are short technology presentations from 7:45am-8:30am that focus on an array of technological topics. March 25<sup>th</sup> there will be one on "AeT's top 5 applications" to make your life easier. April 28<sup>th</sup> there will be one on "Phishing and other

internet scams". There is also a weekly email called CuTips that you can access by going to <http://lists.creighton.edu/mailman/listinfo>. There are also software benefits available to all Creighton employees. Free Antivirus for PCs can be found at <http://antivirus.creighton.edu>. Discounted Microsoft Office packages for your home PCs and Macs are available at <http://creighton.edu/doi/software/personal> for \$10-20, depending on whether or not you want to receive the CD.

### **Dawn Obermiller, Wellness Coordinator for Wellness Program**

#### **Health as a nation. Health of Creighton University. Employee health: how does what you do impact it all?**

Approximately 26% of Americans are obese. Common causes of obesity are nutritional intake, lack of exercise, stress and lifestyle behaviors. Analysis of Simplywell data collected from the health risk questionnaires demonstrates that Creighton employees face these same risks. With these health risks, employees are sick or face injury more often, which causes work to suffer and costs time and money. Your health matters! Therefore, what are you doing proactively to improve your risk factors? Some easy tips include: 150 minutes of exercise per week, eating fruits and vegetables, stress management, regular doctor's visits, and avoiding alcohol and tobacco. Get engaged in your health by joining the new program starting Monday. You can register at the wellness website <http://creighton.edu/WC/>. If you have questions, call Dawn.

### **Jeff Branstetter, Executive Director for Human Resources**

#### **New organizational development and training process for the University; will reveal some exciting classes and sessions**

Creighton University is committed to being a national leader in preparing students in a faith-based setting for responsible leadership, professional distinction and committed citizenship. Organizational development plans to increase effectiveness and viability, and focuses on the capacity of the organization to improve itself. The university has received feedback from multiple sources that suggested focus should be placed on: eLearning tools, "Just in time" learning for high value issues, sessions on the business of the university, mentorship, career planning and counseling, and a peer roundtable to discuss issues/ideas. To fulfill these goals, they are focusing on three areas 1) Self based learning—the time issue is not going away, so eLearning and tuition remission are good opportunities; 2) Learning in role—most of us must incorporate learning into our everyday as technology advances; 3) Business of the university—how we work together to improve Creighton.

If you have any questions about the Voluntary Separation Program or the Work-hour Reduction Program, HR can help guide you and your boss through the process. They have modified some benefits, like tuition remission, where you can still receive the full benefit if you work 30 hours or more.

### **Alysia Hicks, Blue White and You representative**

Creighton was founded by a philanthropic gift from Mary Lucretia Creighton. Philanthropy supports students and programs to impact their Creighton experience. The solicitation schedule is email communication throughout the year and one

intercampus solicitation in the spring. If you have questions about giving, go to the website <http://giving.creighton.edu/bluewhiteyou> which also has stories of approximately 60 people who talk about why they give. Gifts of all size can make a difference in students experience through the combinatorial giving of all employees who donate.

### **Steve Woita, Assistant Director for Fitness**

There is a faculty/staff ½ price subsidy program that makes memberships available to the Kiewit Fitness Center or Fitnest for \$12/month for an individual or \$21.75/month for a family, providing you sign up for a 6 month membership and attend 8 times/month. Attendance is tracked through swiping your ID card. Group fitness courses are also available over the lunch hour or in evenings at the price of \$50.00/year, \$25.00/semester or \$10.00 in the summer. Intermural sports, personal training or group training sessions are also available. At this time, the future of the swimming pool is unknown.

### **Rick McAuliffe, Public Safety**

There will be a 2<sup>nd</sup> annual campus wide tornado drill associated with Nebraska's Severe Weather Week on March 24<sup>th</sup>, at 10:10am. Everything will be interrupted (including classes) for people to go to their nearest storm shelter. Crisis committee members will observe and evaluate participation. The drill will take approximately 10 minutes and will conclude when everyone reaches the storm shelters. If you have questions regarding your storm shelter, visit

<http://www.creighton.edu/adminfinance/publicsafety/stormshelters/index.php> . You should have portable radios available to monitor weather conditions and a flashlight available in case of a power outage. There will be an email coming about the CUAAlert website <http://creighton.edu/cualert/>. You are encouraged to register your cell, home and office phone numbers so that you can be alerted in case of an emergency.

Every spring, there is a spike in crime. Common sense things you can do to protect yourself include: hide purses/valuables from sight, lock doors when not in the building, and be alert when walking to your car.