



## Bar Procedures

- Consumption and cash bars requires a minimum of 3 ours (2 hours of services and 1 hour for set up and tear down), and the bartender fee will be \$18.00 per hour for each bartender. Additional service hours will be billed at the standard bartender fee.
- Consumption and cash bars shall have a minimum of \$200.00 in sales.
- All bar services will be set with Pepsi products, appropriate bar mixers, fruit garnishes, beverage napkins, stir sticks, plastic ware.
- As a licensee of the State of Nebraska Alcoholic Beverage Commission, Sodexo is responsible for the controlled consumption of alcoholic beverages on Creighton University. We reserve the right to ask for proper identification with every bar service provided. All alcoholic beverages must be served by our staff and consumed in designated areas. All personnel have completed T.I.P.S. training programs for service. Depending on the nature of the event wrist bands may be required for verification of age.
- We do not accept gratuity and tip jars will not be apart of our services.
- Bar on Consumption - Clients may provide guests with tickets to be redeemed at the bar, clients will be charged on consumption.
- Levels of Service:
  - Cash Bar
  - Host Bar – Open Bar, 2 hour Service    3 hour service (+\$3.00 per person per hour)
    - House        \$13. 00 per person        \$16.00 per person
    - Premium    \$15.00 per person        \$18.00 per person
- Standard bar service outside of Skutt Student Center and Mike & Josie Harper Center will be served with disposable plastic ware. If your event requires glassware there will be an additional charge of \$1.75 per person.
- Events outside of Skutt Student Center will require a Special Designated License from the City of Omaha. There is a \$40.00 application fee requiring 3 weeks to obtain. We will obtain license and file with your event records.