

**V.J. and Angela Skutt Student Center Advisory Board**  
**Tuesday, October 4, 2011**  
**Meeting Minutes**

**Voting Members Present:** Students –John-Clyde Edgar, Eric Juszyk, Casey Sutton, Kayla Hathcote, Karen Vanderzaden, Makinzie Vowels, Jozef Pavnic; Non-Students – Teresa Affleck (At Large Staff), Matt Hill (Alumni)

**Non-Voting Members Present:** Ryan Lahne, Sara Carter, and Christina Ramirez

**Guests Present:** Tami Thibodeau (Skutt and Harper Business Manager), Ed Lube (General Manager-University Dining Services), Amber Bruyere (Marketing Specialist-University Dining Services), Marie Peterson (Retail Manager-University Dining Services), Sarah Garro (Student Art Coordinator Apprentice), Katie Kelsey (Assistant Director-Student Activities), Eric Yarwood (Associate Director Skutt and Harper Centers), Michael Fleming (Retail Director-University Dining)

**Voting Members Absent:** Dr. Katie Hatfield (Faculty), Margaret Zimmer (Student Activities Office)

**Non-Voting Members Absent:**

**Welcome:** Ryan Lahne called the meeting to order at 4:32pm. Lahne gave a review of the agenda.

Introductions

Brief introductions for everyone attending - who you are, what you do, and what you are doing for Fall Break!

**Old Business:**

Review of Minutes

Decision made to unofficially approve minutes from the September 6, 2011 meeting.

Welcome Week Banners

Discussion regarding the Welcome Week banner that has been in Skutt for about a month. Everyone seems to like them and the idea of having them in the student center. Motion was made to permanently display four Welcome Week banners on columns at Skutt to be rotated in every four years. Unanimous “yes” vote.

**New Business:**

Art Committee Review

The last update to the student art committee policies was in 1997. Would like to update and modernize. Copies of old policy and proposed changes will be sent out to members of the board for review. Some new things they would like to do: commission artist to complete a piece for our collection, bring in local artists for demonstrations, change art displays out once a month.

CU Homecoming Letters

Katie Kelsey proposed housing the new CU Homecoming letters in Skutt. These were a new activity in lieu of the golf cart decorating. 22 student organizations decorated letters this year. Some kept their letters, while the remaining could be displayed on the back wall of Wareham Court’s seating area. Discussion was that this would be a good, fun idea and promotes student art/events. Perhaps next year we can be part of the judging process or have first pick if they are going to be displayed? Will work out the details later with Student Activities Office. Motion made to display letters and switch out yearly.

What would make Skutt better?

Documentation and discussion was over Food Services, Facility/Event Recommendations, Marketing/AKOO, Study Space, and Other. Some of the most recent changes at Skutt came from last year’s suggestions.

### CIQ Update

Survey has been completed with results expected within two weeks. Focus groups will be held after Fall Break.

### **General Updates:**

#### Upcoming Skutt Activities/Programs

Artist workshop coming up. Art exhibit opening Thursday night. Postcards have information for upcoming events.

#### Upcoming Capital & Major Projects

Replacing domestic hot water system, electrical improvements, replacing every exterior door in the building, working on replacing more furniture to update and go with look in the rest of the building.

### **Other:**

Fall Semester Meeting Dates:

November 1 - 4:30pm-6:00pm, Skutt 209

December 6 - 4:30pm-6:00pm, Skutt-East Ballroom

**Adjournment:** The meeting adjourned at 5:54pm.