

Date | Time | Location:

Tuesday, Feb. 11, 8:15-9:15 AM
 TLC Training Room
 Zoom link in calendar appointment

University Assessment Committee
Minutes

Agenda format explanation:

- Discussion leader: Begins the conversation about the topic.
- Update: Provide a brief overview of current project(s), anticipate needs for support from the TLC, UAC sub-committees, etc.
- Everyone: Provide any deadlines or programs coming up.

Minute-taker for this meeting: Curtis Taylor

Topic	Discussion Leader	Decision (If applicable)	Notes / Action Steps (as applicable)
Call to Order Opening Reflection Minutes	D. Ford Becky Wymer Sarah Lux		8:16 Call meeting to order
Additions to agenda	D. Ford		
Approval of minutes	D. Ford	Vote.	Motion to Approve Minutes by consensus
April UAC Meeting: Issue with date	D. Ford		Both Sarah and Deb out, but close to peer reviews, looking at the 7 th of April instead Rachel: Put something on the calendar, and if we need to cancel, we can cancel Motion to Approve by consensus
Sub-Committee Members Needed – signup sheet	D. Ford		We have two openings on sub-committees: Academic Program Review & Peer Review LuAnn: Program Review is to understand what fits in mission and looking at correlation between reviewer and UAC. Everything is dependent on when documents come in. Sarah: Peer Review Committee works with the peer review rubric and anything that comes with peer review. Work all year long, but not an excess load. Group helps recruit peer reviewers. Deb: Please fill the two spots via sign-up sheet Sarah: Peer Review is March into April we have 50% of submissions at this point, working on getting those collected. Liz: Put me on wherever we need help
Committee Update: Academic Program Review	J. Hearn		Committee members: M. Jergenson, P. Scholting; Needs 1 new member. Jean: thrilled to have Liz in APR
Committee Update: Peer Review <ul style="list-style-type: none"> • Peer review rubric update • Need Peer reviewers – sign-up sheet 	S. Oliver		Committee members: B. Hall, L. Rusch, Taunya Plater; Needs 1 new members

<p>Committee Update: Professional Development</p> <ul style="list-style-type: none"> • Alignment Workshop • Assessment Symposium 2020 	<p>S. Oliver Angie Lampe Sarah Lux</p>		<p>Committee members: Angie Lampe, Sarah Lux, Patrick Borchers, Rachel Gibson, Alicia Klanecky (sabbatical); Tom Barnard</p> <p>Sarah: Set for Professional Development Symposium in the Harper Ballroom this fall on November 6th, 2020. We'll continue brainstorming on how to continue the developing the workshops.</p> <p>Rachel: continue looking into levels for the workshop experience. Over the summer, we will work out the plan of the workshop.</p> <p>Sarah: Lots of questions about asking for alignment. Faculty Development Advisory Group met after and will be working with UAC. Under the Closer the better from Micro to Macro—explain alignment from course level and recognize how course outcomes inform program outcomes. That will be March 24th in the Healthcare Ethics Conference Room. They can take up to 40 people.</p>
<p>Taskstream Update</p> <ul style="list-style-type: none"> • Co-curricular Update • Submissions to Taskstream 	<p>Rachel Gibson S. Oliver</p>		<p>Rachel: Curtis, Brittany, Taunya, and I met about the pressure points of co-curricular side of assessment. Defined key pressure points: we don't collect data the same, what is the data used for, is there a way to streamline current efforts [CCSR]; Understanding the expectations of the program review—guidelines in field/not a true program review, the person above us said do this—where is the ask/why for engagement; Taskstream is just not built for the co-curricular, where does this fall, where is the accountability; LuAnn: building it into performance reviews makes sense because it continues the conversation</p> <p>Curtis: we modeled after the diversity and inclusion performance marker, and I'm confident people won't be thrilled, but it will hold the accountability and keep it available</p> <p>Taunya: co-curricular shouldn't be in the same as academics, own workspace with own rubrics—doesn't do them any justice with the square peg in a round hole. Need a real conversation about this.</p>

Sarah: it just doesn't seem fair and we've started this conversation with Curtis and Wayne last year because we can create our own workspace. It's not impossible, sessions at IUPUI are doing similar work. UAC from 2006 grant talked about how the co-curricular and academic side needed the understanding and cross development of students. Need to have this information.

Rachel: lots of things we can do, but we just need a plan and a focus. Need a new action or workspace but need clarity of importance and what the university gains; training and resources for when we make the change; motivate and secure support are the takeaways. All dominoes need to fall into place at the same time—taking to UAC to develop the buy in.

Corey: this needs to be prioritized because of the vast understanding and lack of alignment with the current system. We're asking people to do something that doesn't fit their product, getting frustrated, and then telling them they didn't do a good job after they falter in TaskStream.

LuAnn: Have so many people that participate from the co-curricular

Sarah: Need to find a way to meet and get those buy-in above to discuss how to do this

Taunya: Directors are thinking two different things, what is improvement and what is assessment.

Rachel: Where the outcome lies is different than student learning.

Taunya: This turns into a repository

Brittany: the data and understanding that we are able to find is there, it's just fitting it into the current system.

Sarah: peers give feedback, not a grade.

Deb: Brittany, Rachel, Sarah, and Taunya would be the ad hoc committee to see what TaskStream needs to be to you. TaskStream is the Database, Assessment is the Process.

			Deb: same discussion we have with Deans and Chairs. TaskStream doesn't equal assessment, it's where you store it.
Update: UAC Taskforce, Policy, Strategy, & HLC Updates	G. Jensen		<p>Committee members: C. Taylor, T. Plater, A. Guidero, B. Coppard, A. Lampe</p> <p>LuAnn: Policies and procedures are not separate documents. Interim review isn't a whole new self-study for those within the 7-year swing, but it's a status report.</p> <p>LuAnn: HLC 4-year review happens in 2021, self-study for that is used from previous with additional/new points if available</p> <p>Deb: Schools and Colleges with special accreditation don't have to do Creighton's, just need the process you're doing as well.</p>
<p>Adjourn MEETING END AT 9:09 Next Meeting: Mar. 3, 8:15-9:15 AM, TLC Training Room (RAL 33-34) Reminders for Mar. 3--Minute-taker: Sarah Lux; Reflection: Becky Wymer</p>			

Reminder: Taskstream Reports Submission Date

Taskstream reports submission due date
Friday, January 17, 2020 – Now ASAP!
Questions or assistance:
Contact the Teaching and Learning Center

SAVE THE DATES: AJCU Creighton Assessment Conference

Planning Chair: Brenda Coppard
Pre-Conference for Health Professions: July 15, 2020
Conference: July 16 & 17, 2020
Save the Date:
Alignment Workshop – *The Closer the Better: Alignment and Assessment from Micro to Macro* – 3/24/20 3:00 – 4:00 PM