

Instructions for Workers Compensation Treatment as of October, 2007

When Creighton students are wearing their "employee hats" they should follow the procedures applicable to all employees. Anytime an injury appears to be life threatening or emergency assistance would be needed, for example, you did not know whether the student had broken her leg or sprained her ankle, it is appropriate for Public Safety to be contacted. If the injury seems serious the employee will be transported to CUMC ER by Public Safety or rescue personnel will be called for medical transport. The first thing to be concerned with is obtaining appropriate medical care. If the accident occurs after 5:00 p.m. it is appropriate to go to the emergency room. Otherwise treatment should be sought at WorkFit Occupational Health.

The employee or their supervisor, if the employee is unable, need to file a Creighton University HR-24 report (report of work-related injury or illness) within 24 hours of the incident.

If you go to the Creighton home page and select "search" in the upper right hand corner you can proceed to the alphabetical site index. Under "W" you will find workers' compensation which will give you the general instructions for reporting an injury or illness that may be work-related. You can also link to the incident report form HR-24.

Effective 09/17/2007 the preferred medical facility for treatment of workers' compensation injuries will be WorkFit Occupational Health. They are located at 140 S. 77th St. The telephone number is 934-4535. Maps and treatment authorization forms will be posted at the Creighton University Risk Management website, <http://www2.creighton.edu/generalcounsel/riskmanagement/>. Treatment for blood and body fluid exposures will not change. Questions concerning this change can be directed to the Risk Management office at 280-5833.

Please direct questions:

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