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## **MESSAGE FROM TANYA WINEGARD**

Submitted by Dr. Tanya Winegard

Dear Colleagues,

Here we are at the end of another academic year. Our students are taking their final exams and making plans for summer or life after Creighton, and as many of you know May 1st is another significant day for us as we look ahead to next fall. Early indications reveal that the incoming class of undergraduate freshman will once again exceed 1,000 students. Currently, deposits are more than 1,100 and high school seniors have until the end of the day today to make their final decision and deposit at their school of choice. As we progress through summer we expect “melt” and will await updates from our colleagues in Enrollment Management to let us know how many new students we can expect next year.

While the chill in the air doesn't give us the sense of spring, soon we will be transitioning from the academic year to the summer. This year several colleagues will be out of the office for a significant period of time, as we've transitioned some roles from across the division to 10-month roles. We will also be transitioning our programs and services to serve those that join us for summer as campers, students, and other guests. Summer will also be a time for reflection and discernment, as we celebrate our accomplishments of the past year, learn the lessons that were a part of the many challenges we faced, and take from those

experiences so we can plan and prepare for what awaits us in the fall.

Finally, I want to thank the For and With Others Committee and their efforts to plan the upcoming Student Life Symposium. I look forward to the time we will spend together on May 19th, as well as celebrate our accomplishments with the divisional staff awards.

Take care,

Tanya

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## **DSL ANNUAL SYMPOSIUM - FRIDAY, MAY 19th**

Submitted by FWOC

The For & With Others Committee (FWOC) is excited to invite you to join the **Division of Student Life at our annual Symposium on Friday, May 19th**, beginning at 8am in the Harper Center. This year, FWOC will be hosting our half-day Symposium featuring topics and information to enhance the work we do. We have planned a jam-packed morning full of content around three themes—Social Justice and Inclusion // Law, Policy, and Governance // Personal and Ethical Foundations. As we finish up the final details for the event, we want to ask everyone attending to RSVP for the Symposium.

<https://creighton.collegiatelink.net/organization/studentlife/availableforms>

The RSVP form will ask you to rank the breakout sessions offered within each of our themes based on your personal preference for attending each session. To ensure that all of our presenters have engaged audiences, **we will be filling each session on a first-come, first-serve basis**, according to the RSVP. So please

RSVP as soon as possible to secure your top choices of breakout sessions! If you have any questions about the Symposium or the RSVP form, please feel free to contact any member of FWOC.

Thank you!

The For & With Others Committee: Des, Angela, Meradith, Joey, & Kristen

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## **2017 DIVISION OF STUDENT LIFE STUDENT LEADERSHIP AWARDS**

The Division of Student Life celebrated its 12th Annual Award Ceremony on Sunday, April 23, 2017, to recognize and celebrate the hard work and successes of the students involved throughout the various departments within the Division. A shout out to everyone who nominated students for this year's awards ceremony. It is through your recognition of our student leaders that we are able to celebrate the successes of those students who impact all that we do in support of our Creighton community.

The Division of Student Life is pleased to announce the recipients of the 2017 DSL Student Leadership Awards:

**Encourage Award:** Alyssa Domingo

**Impact Award:** MJ Kirk

**Innovation Award:** Meg Maynard

**Partnership Award:** Ryan Kwapniowski

**Leader of Today Award:** Aditi Dinakar

**Leader of Tomorrow Award:** Madison Heinrich

**Leader of Yesterday Award:** Mattie Smyth

For a complete list of nominees/awardees, please visit our [website](#).

Congratulations to all students who were nominated, and to the awardees.

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## **PROFESSIONAL DEVELOPMENT REFLECTION**

Submitted by Mr. Joey Kimes on behalf of the Staff Awards, Networking and Connecting Work Group

As professionals throughout the Division are engaging in various professional development opportunities, the Staff Awards, Networking and Connecting work group wanted to provide an outlet for individuals to share their experiences and reflections with colleagues. Kristen Roppolo attended TPE in March, and she was gracious enough to share a reflection from her experiences below.

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### **Reflection by Kristen Roppolo**

As I reflect on my time in San Antonio at the annual “The Placement Exchange” otherwise known as “TPE”, I keep coming back to one word: passion. During TPE, I had the opportunity to meet several young professionals from across the country who are continuing their journey in Higher Education and seeking their next area of employment. In each interview setting, I was able to hear from these professionals about their passion and their work with students to draw out their passions. The passions they shared spanned the spectrum of varied backgrounds, experiences, and interest areas. As I was talking with these candidates, I was reminded of when I found my passion for student affairs and working with college students.

Finding your passion for your work isn’t necessarily something that is taught to you in a classroom setting. It is something intrinsic that comes from within you and

becomes your life's fire, the fire that motivates you in your daily work. My take away from TPE this year, is to remember why I am passionate about my work. Coming back from TPE, I have felt a new energy working with students and colleagues, and I can only associate this to the conversations I had with the candidates in San Antonio. It is my hope for all of my colleagues within the Division can reflect upon what their passion is, and this provides a renewed spirit as we continue thru the spring semester.

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Thank you, Kristen, for sharing this! If you are participating in any professional development opportunities in May 2017 and would like to provide a reflection on that experience for the June newsletter, please contact [Joey Kimes](#) to get it set up.

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## **PERFORMANCE MANAGEMENT TRAINING AND PREPARATION SESSIONS**

[Creighton Today](#)

– April 25, 2017

**Posted in:** [Announcements](#), [Headlines](#)

Creighton values the contributions of its employees and encourages ongoing feedback and conversations regarding an employee's performance on an annual basis.

On April 1, staff moved from the Goal Planning Phase of the performance cycle to the Performance Evaluation phase of the performance cycle. That requires staff members to complete his/her self-review, which consists of the 'Objectives,' 'Competencies,' and 'Summary' tabs within the online system. From there,

managers will evaluate their staff on the same tabs and schedule a time to have a face to face conversation with their employees prior to the August 1st deadline.

Human Resources is offering training for employees and managers to help them through the process and to prepare for the performance conversation. Sign up now!

### **Manager Session**

**May 3**

**2-3 p.m.**

<https://www.eventbrite.com/e/performance-management-session-for-managers-tickets-33426843589>

### **Employee Session**

**May 9**

**2-3 p.m.**

<https://www.eventbrite.com/e/performance-management-session-for-employees-tickets-33426866658>

[!\[\]\(d5d7044e5caf6907399af2dced8d6ff8\_img.jpg\) \[Share/Bookmark\]\(#\)](#)

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## **THE 9, 10, 11-MONTH EMPLOYEES**

Submitted by Human Resources

With summer right around the corner, 9,10, & 11-month employees are making arrangements for their designated time off. Please consider how to redirect your voicemail and email. It is important for Creighton to honor your time away from the office and feel confident that people who contact you are being supported. With that goal in mind, we have provided some suggestions below.

Begin conversations with your supervisor to identify the appropriate staff member

to forward your calls to. You and your supervisor can discuss with the identified staff member the types of calls you might receive so he/she will be prepared to handle the calls. This procedure will eliminate voicemails that need to be answered by you and the caller's question will be handled in a timely and efficient manner.

Likewise, you and your supervisor could review the types of emails you receive and who best in your area would be able to handle the responses. It may be that more than one staff member is identified to respond to different types of questions. It is recommended that you set up an out-of-office message with information by topic and a corresponding contact person. Conversations with the identified contact person should take place in advance so that the person is prepared.

We want you to enjoy your time off and be confident that your duties are being handled. Thank very much for your dedication and support of Creighton University.

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## **STUDENT COUNSELING SERVICES STAFFING CHANGES**

Submitted by Dr. Allison Harlow

Student Counseling Services is proud to welcome Dr. David Martin as the Associate Director for Clinical Services starting this August. David is passionate about working with college and graduate students from diverse backgrounds. David is trained as a College and University Suicide Prevention Specialist and is skilled at both responding to psychological emergencies and providing education about suicide prevention. David also has interests in using data to inform counseling center practices, clinical supervision, relational dynamic approaches to psychotherapy, and dialectical behavior therapy. David was born and raised in

New Jersey. He received his doctorate in Counseling Psychology from the University of Kansas with a focus in positive psychology. In his free time, David enjoys playing with his puppy, basketball, reading novels, and marathons of TV shows such as the Game of Thrones.



With a heavy heart, we also want to share that Dr. Becky Tompkins will be leaving the university this May for a position that brings her closer to home. She will be working as a psychologist at the Southwest Iowa Mental Health Center in Atlantic, Iowa. Dr. Tompkins' service to the department and the division has been considerable, and we are incredibly grateful for the ways in which she has significantly impacted our students, staff, and trainees. She will truly be missed. Please thank her for her work and wish her the best in her new endeavor.

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## **OPEN POSITIONS IN THE DIVISION OF STUDENT LIFE**

The Human Resources website currently lists the following open positions within

our Division:

- Director of Residential Life (Residential Life)
- Assistant Director Creighton Intercultural Center (Creighton Intercultural Center)
- Assistant Director for Student Integrity (Student Integrity & Wellness)
- Resident Director (Residential Life)

This [link](#) connects to the Human Resources website where you can view the open positions. If you have any questions regarding these positions, please contact the respective hiring manager for the specific job opening.

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## **SUMMER PREVIEW VOLUNTEERS NEEDED**

Submitted by Ms. Emma Rapp

Summer Preview is asking for volunteers from the Division of Student Life to attend various sessions throughout Summer Preview. Summer Preview will be happening over the weeks of June 5-16, 2017. This is a great opportunity to meet new students and families and welcome them to the Creighton community. We hope that Divisional Volunteers can be present at the times included in the Blue Q survey. This survey includes dates, a description, and times that you all can choose from to volunteer at. If anyone has any questions, please reach out to me at [EmmaRapp@Creighton.edu](mailto:EmmaRapp@Creighton.edu). Thank you all in advance for your time and help!

[https://blueq.co1.qualtrics.com/SE/?SID=SV\\_ey48PqaY7TSXTIH](https://blueq.co1.qualtrics.com/SE/?SID=SV_ey48PqaY7TSXTIH)

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## **UPCOMING GO! PROGRAMS**

Submitted by GO! Work Group

### **New GO! Opportunity Starting in June**

The Creighton Intercultural Center has volunteered to host monthly GO! programs in the CIC (1109 Harper Center). These programs will take place the first Monday of every month from noon-1pm beginning June 5th. We will send out an article to read, or a short video to watch and gather to discuss. We hope this will be an opportunity to come together to talk about current issues in relation to diversity and inclusion.

As a reminder, DSL staff members can earn up to 2 credits by attending an off-campus event that falls into one of the following categories: race/ethnicity, religion, gender/sexuality, ability/disability status, socioeconomic disparities, or oppression and discrimination. If you attend an off-campus event, share your experience in one of the following ways:

- E-mail to [DSLGO@ccreighton.edu](mailto:DSLGO@ccreighton.edu)
- Tweet a picture and brief reaction with the hashtag #DSLGO
- Post a picture and brief reaction on the DSL Facebook page

If you come across an event that you think would make a good addition to the GO! calendar, please email [DSLGO@creighton.edu](mailto:DSLGO@creighton.edu) for the work group to review and add to the calendar.



## **COMPASS PROFESSIONAL DEVELOPMENT PROGRAM**

The Compass Professional Development program is designed to nurture and enforce the mission, keep us competitive among area employers and allow University employees to grow and evolve. On a monthly basis, the Compass program offers development session for employees and managers. Please take advantage of these valuable offerings by registering for the manager-specific training available, or by passing this flyer along to your staff members. Please encourage their attendance in sessions that spark their interest or align to their work.

[See Spring offerings here!](#)

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## **FOLLOW-UP FROM GO! PROGRAM ON APRIL 6, 2017**

Submitted by Ms. Meraditih Ganow

Thanks to all who attended the GO! Program on April 6th following our latest divisional meeting. The topic presented was Inclusivity. Stephen Levy has graciously taken notes from the larger group conversation. Below are links to each of these documents for your review along with the questions posed to the large group. Hopefully, these conversations and ideas about inclusivity will continue in our daily work!

[GO! Program Session Handout](#)

[GO! Program Notes - April 6, 2017 Session](#)

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## **STUDENT CENTER, CENTRALIZED**

# RESERVATIONS & DINING SERVICES

Submitted by Mr. Scott Maas



Senior Week 2017  
Harper Center Building Hours

Friday, May 5th	6:30am - 6:00pm
Saturday, May 6th	9:00am - 5:00pm
Sunday, May 7th	Closed

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Monday, May 8th - Friday, May 12th  
7:00am - 8:00pm

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Saturday, May 13th	9:00am - 5:00pm
Sunday, May 14th	Closed

Creighton UNIVERSITY  
Mike and Josie Harper Center



Senior Week 2017  
Skutt Student Center Building Hours

Friday, May 5th	6:30am - 8:00pm
Saturday, May 6th & Sunday, May 7th	12:00pm - 8:00pm
Monday, May 8th - Friday, May 12th	7:00am - 8:00pm
Saturday, May 13th & Sunday, May 14th	12:00pm - 8:00pm

Creighton UNIVERSITY  
Skutt Student Center



### **Keys, Keys, Keys, and more Keys!**

Over the past month, the Skutt Student Center has been working to improve and tighten up the level of security and access to the building by auditing and re-issuing keys. The project has been a great learning lesson and led to some interesting stats! A big thank you to Abby Merrill, Assistant Event Manager, who spent many

hours sorting and organizing keys! (May have a graphic for this soon)

Fun Facts:

- *In December 2016 – Skutt Student Center had 24 Key Groups in their system. Today – 12 groups*
- *In December 2016 – keys resided in 1.5 large key storage boxes. Today – ½ of the same box.*
- *Throughout the audit, over 300 random desk drawer/cabinet door/padlock/computer/arcade/locker keys were sorted and determined to be unknown or unnecessary.*
- *194 University Keys were returned to Facilities after the audit*
- *95 new keys were issued to Skutt tenants/affiliates.*
- *60 locks were changed to the new system*
- *Over 200 hours of work dedicated to the project*

**Out with Blackboard, In with Atrium!**

On May 22<sup>nd</sup>, the university campus will switch from Blackboard transaction system to Atrium transaction system. This switchover will be seen by putting new cash registers throughout dining as well as in the library, Campus Recreation, and Card Services. The project has been ongoing and Card Services is looking forward to the change and the new possibilities provided from Atrium.

**Summer Events Impacting Campus**

Housing and Auxiliary Services will continue the evolution of a new Summer Conference experience over this summer. As a part of this, we are sharing some of the events you may be wondering about that have a big impact on campus during the summer.

**Special Olympics – Thursday, May 18<sup>th</sup> – Saturday, May 20<sup>th</sup>**

Opening Ceremonies @ Ryan Center – Thursday, May 18<sup>th</sup>  
Closing Ceremonies @ Kiewit Fitness Center – Saturday, May

20<sup>th</sup>

Institute for Priestly Formation – All Summer

Arrive on campus starting Friday, May 26<sup>th</sup>

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## **PREPARING FOR THE SUMMER**

Submitted by The DSL Well-Being Workgroup

This month we're looking forward to the summer, thinking of ways to keep our students and ourselves stress-free, and thinking of ways to finish strong.

### **Melanoma and Skin Cancer Awareness Month**

The sun is returning to us! An easy and quick way to de-stress is to take a minute to sit or walk outside in the sunshine. However, if you're not protecting yourself, your de-stress time in the sun could end up causing you a lot more worry and pain. Take the time to grab a bottle of sunscreen next time you're at your local pharmacy so that you're prepared to enjoy the sun.

The American Cancer Society fights cancer through research and services for Cancer patients, survivors, advocates, and caregivers. Although Creighton's Relay For Life event has already occurred, we can still help our students reach their fundraising goal! They've already raised \$47,000 (!! ) but are looking to raise another \$13,000. [Let's help them get there!](#)

([http://main.acsevents.org/site/TR?pg=entry&fr\\_id=82891](http://main.acsevents.org/site/TR?pg=entry&fr_id=82891))

### **National Biking Month**

May is recognized as National Biking Month. This is a great way to de-stress and to enjoy all that Omaha has to offer. So grab a water bottle (and some sunscreen) and check out these great [biking trails](https://www.visitomaha.com/things-to-do/outdoor-recreation/walk-bike-trails/). (<https://www.visitomaha.com/things-to-do/outdoor-recreation/walk-bike-trails/>)

If you don't have a bike, check out [Heartland B Cycle](https://heartland.bicycle.com) (<https://heartland.bicycle.com>) a bike-share program with lots of stops all throughout Omaha.

### **Keeping Motivation Up Through Finals**

If your students are anything like my residents and student staffs, the burnout for the year is beginning to set in. Our students can see the finish line and they just want to get there. My technique for avoiding burnout is to "do a gut check". What this means is that I pause to reflect on why I do the work I do, why is this work important to me, and why is it so worth it. In the coming month, make sure to remind yourself why we what we do is so important and help your students find their "gut reasons" for doing the work they do. The following articles also have great ways to avoid burnout and keep motivation high. Let's finish the 2016-2017 year strong!

[11 Ways to Avoid Burnout](http://www.lifehack.org/articles/featured/11-simple-ways-to-avoid-burnout.html) (<http://www.lifehack.org/articles/featured/11-simple-ways-to-avoid-burnout.html>)

[How to Prevent Employee Burnout](https://blog.kissmetrics.com/prevent-employee-burnout/) (<https://blog.kissmetrics.com/prevent-employee-burnout/>)

[10 techniques to Increase Motivation and Willpower](http://www.huffingtonpost.com/judith-s-beck-phd/cognitive-behavior-therapy_b_1199790.html) ([http://www.huffingtonpost.com/judith-s-beck-phd/cognitive-behavior-therapy\\_b\\_1199790.html](http://www.huffingtonpost.com/judith-s-beck-phd/cognitive-behavior-therapy_b_1199790.html))

### **DSL Well-Being Work Group**

Stephen Levy

Angela Maynard  
Desiree Nownes  
Lucy Zamecnik  
Madeleine Chouanard

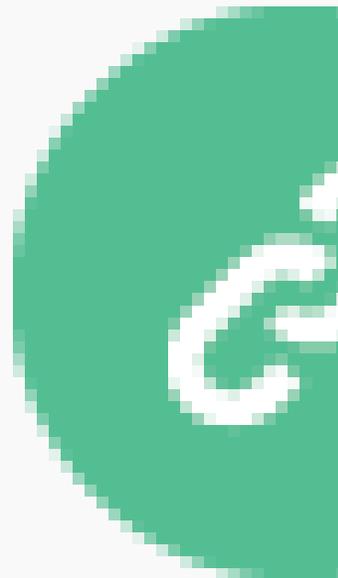
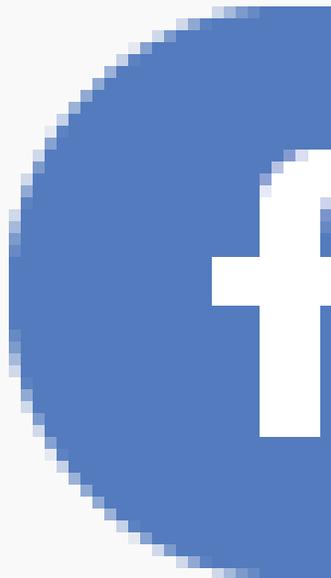
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## **SAVE THE DATE: SKUTT SHUTDOWN!**

Submitted by Ms. Molly Salisbury

It is that time of year again to start thinking about Skutt Shutdown! This year's Skutt Shutdown will take place on August 31st. If your office is interested in participating, please register [here](#) so we can reserve a space for you! Thank you in advance for your support of our student organizations!

Any questions? Please contact [Molly Salisbury](#).



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