



ON-CAMPUS INTERVIEW FORM

Employer Information

Organization Name: _____
Address: _____ Telephone: _____
City, State, Zip _____ Fax: _____
Email: _____ Web Address: _____
Recruiting Administrator: _____ Hiring Attorney: _____
If you are interviewing for more than one location, please list:

Public Service Organizations: Please state whether position is paid or unpaid

Student Information:

Classes to interview: 2L 3L Hiring for Summer School Year Associate
Materials to be submitted: Resume Cover Letter Transcript Writing Sample
References

Hiring Criteria (optional):

Class Rank: Top ____% required preferred Law Review: required preferred
Technical Background (specify): _____ required preferred
Other (specify): _____ required preferred

Interview Dates and Times:

Interview dates requested: First Choice: _____ Second Choice: _____
Names of Interviewers: _____
Interview hours (typically 9:00 am to 4:00 pm): Begin at: _____ End by: _____
Interview Length: 20 minutes 30 minutes Other _____ Number of rooms required: _____
Breaks (in addition to one hour lunch): AM & PM AM Break only No Break

Please submit with this form any information you would like to make available to our students.

Please return to: Creighton University School of Law, Career Development Office, 2500 California Plaza, Omaha, NE 68178, email to kdixon@creighton.edu. If you have any questions please call the Career Development Office at (402) 280-3094.

Creighton University is committed to providing equal opportunity without regard to race, color, national or ethnic origin, religion, gender, age, handicap, sexual orientation or veteran status.