

Creighton University School of Medicine

Medical Education Program Policies

POLICY: Required Clinical Experiences Policy

GOVERNING BODY: Educational Program Committee

APPROVAL DATE: 7/9/2019

REVISED DATE: 1/28/2020

LCME ACCREDITATION STANDARD REFERENCE: Element 6.2 Required Clinical Experiences;
Element 8.6 Monitoring of Completion of Required Clinical Experiences

PURPOSE

The purpose of this policy is to:

- A. describe the identification of required clinical experiences in the required clerkships.
- B. describe the logging and monitoring of required clinical experiences in the required clerkships.

DEFINITIONS

Patient Type/Clinical Conditions:

- Observe: The student is present for the patient type or clinical condition, but does not actively participate.
- Participate: The student participates in the history, physical examination, diagnoses, and/or treatment of a patient of this type or a patient with this clinical condition.

Procedures/Skills:

- Observe: The student is present for the procedure or skill, but does not actively participate in or assist with the procedure/skill.
- Participate: The student assists with aspects of the procedure or skill but does not performance of this procedure or skill.
- Perform: The student performs a procedure or skill under the supervision of a faculty physician.

POLICY

The Educational Program Committee determines the required clinical experiences for the Medical Education Program, including:

1. patient type/clinical condition or skill/procedure performed.
2. appropriate clinical setting.
3. level of medical student responsibility (i.e., observe, participate, perform).
4. acceptable alternative activity (e.g., simulation) for a student not exposed to the condition.

Students are required to electronically log the required clinical experiences in each clerkship.

The log will include the:

1. date when the required clinical experience occurred.
2. location where the required clinical experience occurred.

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3. level of medical student's responsibility – observation, participation, or performance.

In addition to required clinical experiences, during each required clerkship a School of Medicine faculty member must electronically verify that a student has been:

1. observed performing the relevant portions of the physical or mental status exam.
2. observed performing the relevant portions of the patient history.
3. provided mid-clerkship feedback.

In addition, all acceptable alternative activities (e.g., simulation) used to fulfill a required clinical experience must be electronically verified by a School of Medicine faculty member.

PROCEDURE

- A. On an annual basis, the Educational Program Committee tasks the required clerkship directors with reviewing the required clinical experiences for each clerkship. Their review and proposals will be submitted first to the M3/M4 Component Committee for review and then to the EPC for review and approval.
- B. The required clinical experiences are outlined in the clerkship syllabus.
- C. Clerkship directors should discuss progress on required clinical experiences at the mid-rotation review with each student.
- D. Completion of required clinical experiences is monitored on an ongoing basis by the clerkship coordinator and escalated to the clerkship director if concerns arise.
- E. Central monitoring of required clinical experiences is completed on an ongoing basis by the Component III/IV coordinator and escalated to the Component III Director if concerns arise. Compliance is reported to the M3/M4 Component Committee and the Educational Program Committee.

SCOPE

All students enrolled in required clerkships and all clerkship directors within the medical education program.

ADMINISTRATION AND INTERPRETATION

The Educational Program Committee is responsible for the administration of this policy. Please forward questions to the Chair of the Educational Program Committee.

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AMENDMENT

This policy may be amended by majority vote of the School of Medicine Educational Program Committee.