
Creighton

UNIVERSITY

Medical Center

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Cancer Center

Dear Patient,

We would like to thank you for your interest in the Creighton University Medical Center Cancer Center's Surgical Oncologists, Brian Loggie, M.D., Jason Foster, M.D. and Edibaldo Silva, M.D., PhD. In order to better coordinate your care, we need to have your assistance in collecting the necessary documents to determine if a visit to our Center will be of benefit to you. Typically, we will conduct an "Initial Review" of specific documents from your health care history (see "New Patient Checklist"), and then contact you about the appropriateness of a consultation appointment here. Our Initial Review may also include a review of pathology specimens from your previous surgeries.

We have included in this packet a "**New Patient Checklist**" which includes all documentation that you will be required to provide before a consultation can be scheduled. Documents needed for our Initial Review process are marked with asterisks. Other handouts included are forms described below, and informational handouts, including our Privacy Statement, a brief biography on Dr. Loggie and Dr. Foster, and Intraperitoneal Heated Chemotherapy (IPHC) Information for Patients and Families."

- 1) We ask that you provide a complete synopsis of your medical history, including all illnesses, surgeries and medications that you are taking (use our "ROS and Health History" form). **It is important to include the name and phone number of hospitals that have your pathology specimens from prior surgery. We especially need copies of all cancer-related Operation Notes and Pathology reports, and copies of all "tumor marker" labs (CEA, CA 19-9, CA 125, and C-reactive protein) you have had in the past.**
- 2) We will need you to sign and return the "Release of Information" form. This allows us to obtain records and tissue samples from other facilities as needed.
- 3) You should fill out and return the Patient Demographic Form. On the Physician Contact Information page, please provide a list of all doctors that you are currently seeing with their medical specialty, addresses, and phone and fax numbers.
- 4) We will need a photocopy of your insurance card, **front and back.**
- 5) **A letter from your referring doctor summarizing your current situation and treatment is considered a mandatory item.** This is used to establish a relationship for your ongoing care. You should try to avoid "self-referral" as good communication between your doctors will help you get the best overall plan of care.

- 6) You should make sure you have had a **Pneumovax vaccination and a yearly flu shot (in season)**, and any other appropriate vaccines as determined by your local doctor, prior to coming for a consultation.
- 7) **It is probably a good idea to have CT scans of your abdomen and pelvis updated within one month of your visit here.** If you have never had a chest CT scan, you could discuss it with your doctor and consider getting it done prior to your visit here. **We will need the Radiologist' reports on all scans,** and you will need to hand-carry the most recent scans of your abdomen and pelvis to your appointment, along with the scan prior-to-last for comparison.
- 8) Finally, if your physician has been tracking your “tumor markers”, **you might want to get tumor marker labs updated and copies sent to us prior to your appointment date.**

If you have been scheduled for an office visit, we ask that you please call our office one week prior to your appointment to ensure that no further documentation is required before your appointment.

Please call our insurance/billing person, Judy prior to coming in for consultation for information regarding your insurance coverage.

Thank you for your help getting ready for this consultation. We look forward to meeting you in person and becoming a partner in your medical care. If you have questions at all, please do not hesitate to contact us.

Sincerely,

Holly Sennett, APRN

Nurse Practitioner, CUMC Cancer Center