



**BY-LAWS OF THE  
ASSOCIATION OF JESUIT COLLEGES AND UNIVERSITIES (AJCU)  
CONFERENCE ON INTERNATIONAL EDUCATION**

**ARTICLE I: ORGANIZATION**

The name of the organization shall be The AJCU Conference on International Education.

**ARTICLE II: PURPOSES**

The Conference has been organized for the promotion and development of global education among AJCU member institutions. In addition, the Conference supports collaboration and partnership with Jesuit institutions worldwide. Special attention is focused on the importance of international and global education to the Jesuit mission and the promotion of justice

**ARTICLE III: MEMBERSHIP**

1. Members are institutions within the Association of Jesuit Colleges and Universities
2. Each institution will designate its representatives.
3. The Conference will have an Executive Board, comprised of six individuals from the Education Abroad field and from the International Student & Scholar Services field including Intensive English/ESL and international admissions. Candidates for the Executive Board can be nominated by any individual in the listserv of the Conference for International Education or by self-nomination. Members of the Executive Board will serve for three-year terms not to exceed two consecutive terms. Each institution will have one vote for each of the slots available. Should there be vacancies between elections, the Executive Board will appoint a replacement until the next election (the replacement should come from an institution not already represented in the Executive Board).
4. The Conference will have one chair. The Executive Board shall appoint the chair who shall serve a three-year term.
5. Beginning in 2013, and every year there will be two slots open for election.
6. Ad Hoc Committees may be assigned as needed.

**ARTICLE IV MEETINGS**

1. There will be one annual meeting of the Conference, usually held before the Annual Meeting of NAFSA: Association of International Educators.

2. There will be one Mid-Year Meeting, which will be a joint meeting between representatives from the Association of Jesuit Colleges and Universities Conference for International Education and members of international education from AUSJAL and other Jesuit institutions.
  - a. Each odd year, the meeting will take place in the United States.
  - b. Each even year, the meeting will take place in Latin America or in another country.
3. The Executive Board can schedule periodic meetings in the District of Columbia or at one of the AJCU campuses.
4. The President of the AJCU or her/his designee will be invited to the Mid-Year Meeting and the Annual Meeting.
5. The chair will set the agenda for the meeting before NAFSA in consultation with the Executive Board. For the mid-year meeting the chair, in conjunction with the host is responsible for making local arrangements and setting the cost for the meeting.

## **ARTICLE V COMMUNICATION**

1. The national office of the AJCU will set up and maintain a listserv for the on-going communication of the members.
2. A copy of the agenda and any minutes, proposals, surveys, etc., shall be forwarded to the AJCU office by the chair of the Conference.

## **ARTICLE VI MODIFICATION OF BY-LAWS**

These by-laws may be modified by members of the Conference or their representatives after being discussed at the annual meeting. Each member school of the Association of Jesuit Colleges and Universities (AJCU) has one vote to be exercised by email. Sixty percent of the active institutions must vote in favor of the modification in order for it to be passed. Any request for a modification must be sent in writing to the members of the Executive Board at least 30 days prior to the annual meeting.