

Creighton University School of Medicine Guidelines

GUIDELINE:

GOVERNING BODY:

APPROVAL DATE:

REVISED DATE:

LCME ACCREDITATION STANDARD REFERENCE:

Creighton University School of Medicine

Guidelines for Medical Student Research Funding

PURPOSE

To ensure vetting and accountability of the use of SOM or departmental funds awarded to medical students for research or scholarship.

GUIDELINE

Departmental or SOM funding for a medical student's research or other scholarship project must be requested by a faculty mentor and approved by the chair or Office of Research, depending on the source of funds.

SCOPE

All medical students are eligible.

PROCEDURE

Before funding requests are considered by the SOM or Department, the following steps should be taken:

1. The faculty mentor should complete the electronic request for funding, which is then sent to the chair and Office of Research. This form is available at https://blueq.co1.qualtrics.com/jfe/form/SV_9KseFU4uQb0PiMC
2. The chair or Associate or Assistant Deans for Research, respectively, considers whether any available funds would be best used to fund the student's research and decides upon the request.

While it is the faculty mentor's responsibility to ensure accountability in the use of the approved funds, the chair is encouraged to use the departmental Research Interest Group (RIG) or faculty meetings to track the progress of the research or scholarly activity.

ADMINISTRATION AND INTERPRETATIONS

This guideline is the under the authority of the Associate Dean for Research.