

## *Policies and Procedures*

<i>Section:</i> <b>School of Medicine</b>		<i>NO.</i>				
<i>Chapter:</i> <b>Gastroenterology Fellowship</b>	<i>Issued:</i> <b>7/1/2016</b>	<i>REV. A</i> 7/1/2018	<i>REV. B</i> 1/31/2019	<i>REV. C</i> 10/17/2019		
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### **PURPOSE**

The house staff physician shall remain free to utilize his/her off-duty time as he/she deems appropriate, so long as such activity does not interfere with the ability of the resident to achieve the goals and objectives of the educational program and must not interfere with the resident's fitness for work nor compromise patient safety. All moonlighting and volunteering hours must be counted towards the 80-hour maximum weekly duty hour limit.

### **SCOPE**

This policy applies to all Creighton University **Gastroenterology fellows**.

### **POLICY**

#### **Moonlighting and Volunteering Policy**

The ACGME states that because fellowship education is a full-time endeavor, the Program Director must ensure that moonlighting does not interfere with the ability of the Fellows to achieve the goals and objectives of the educational program. The Program Director must comply with the sponsoring institution's written policies and procedures regarding moonlighting and volunteering, in compliance with the ACGME Institutional Requirements. All moonlighting and volunteering hours must be counted towards the 80- hour maximum weekly duty hour limit. All fellows are required to complete on an annual basis the GME Moonlighting and Activity Report (MAR) form. This form can be obtained through the Program Coordinator or through the GME office. Please refer to the GME moonlighting policy for the detailed moonlighting policy which can be found on the GME website: [GME Moonlighting Policy](#)

#### **Gastroenterology Fellowship Moonlighting and Volunteering Policy:**

Moonlighting is permitted for second and third year fellows with the stipulation that it **DOES NOT** interfere with your duties as a fellow in the Gastroenterology Training Program or with academic progress as assessed by your In-Training Exam scores and evaluation by the Clinical Competency Committee. First year fellows will not be allowed to moonlight. Fellowship responsibilities **MAY NOT** take second place to outside activities. If moonlighting responsibilities are found to interfere with the Training Program, discontinuation will be required. Moonlighting will be considered as part of the 80- hour work week, and must be logged as such in New Innovations. During semi-annual evaluation (or more frequently if deemed necessary by the Clinical Competency Committee) the program will assess the burden of duty hours, and if found excessive, the fellow will be required to discontinue moonlighting.

All moonlighting jobs must be approved by the GI Program Director or the GI Associate Program Director **prior** to the starting date. Moonlighting candidates must meet the GI In-Training Exam minimum score requirements: The fellow's ITE exam score must be greater than 35% and must be in good standing as determined by the program director. Fellows must get special permission from the

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program director to do more than four 12 hour shifts in a month. This will be granted only under special circumstances. The MAR report must be filled out completely and approved by the GI Program Director before any moonlighting can take place.

### **REFERENCES**

<https://www.acgme.org/>

### **AMENDMENTS OR TERMINATION OF THIS POLICY**

Creighton University reserves the right to modify, amend or terminate this policy at any time.

*The GME policy supersedes all program level policies regarding this area/topic. In the event of any discrepancies between program policies and the GME policy, the GME policy shall govern.*