

## ***Policies and Procedures***

<i>Section:</i> <b>School of Medicine (Phoenix)</b>		<i>NO.</i>				
<i>Chapter:</i> <b>Internal Medicine Residency</b>	<i>Issued:</i> 9/30/2020	<i>REV. A</i> 12/1/2020	<i>REV. B</i>	<i>REV. C</i>		
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### **PURPOSE**

In compliance with the ACGME Institutional and Common Program Requirements, it is the goal of Creighton University to outline the departmental policy on moonlighting and medical volunteering for residents at Creighton University School of Medicine (Phoenix) Internal Medicine Residency Program.

### **SCOPE**

This policy applies to all internal medicine residents under the sponsorship of Creighton University School of Medicine (Phoenix) Program.

### **DEFINITIONS**

External moonlighting: Voluntary, compensated, medically related work performed by a resident of the Internal Medicine program at a place which does not employ the resident.

Internal moonlighting: Voluntary, compensated, medically related work performed by a resident of the Internal Medicine program.

Medical volunteering:

Voluntary, uncompensated, medically related work performed by a resident of the Internal Medicine program at this hospital or at any other sites.

### **POLICY**

The departmental policy regarding Moonlighting and Volunteering for internal medicine residents in the Creighton University School of Medicine (Phoenix) is outlined below, along with a link to access Creighton University GME policy.

Moonlighting must not interfere with the ability of the resident/fellow to achieve the goals and objectives of the educational program and must not interfere with the resident's fitness for work nor compromise patient safety.

1. Time spent by resident in Internal and External Moonlighting (as defined in the ACGME Glossary of Terms) must be logged in New Innovations and counted towards the 80-hour Maximum Weekly Hour Limit.
2. PGY-1 residents are not permitted to moonlight.
3. All residents (PGY-2 level and above) who wish to participate must obtain written approval in advance from the Program Director, using GME/department's Moonlighting Request form. All moonlighting will be monitored and evaluated by the Program Director to assure noninterference with the resident educational program and physical performance, as well as compliance with work hour policies.

*In the event of any discrepancies between program policies and the GME policy, the GME policy shall govern.*

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4. All residents who wish to moonlight at an outside facility (External Moonlighting) must hold a valid Arizona medical license and DEA number (independent from their training institution) and have appropriate medical malpractice coverage.
5. All residents who wish to moonlight must follow the procedures of the specific health system in which they will be working and by which they are employed (See Appendices A and B)
6. All moonlighting shifts must be included in work hours entered in New Innovations and will count towards the ACGME work hour rules.

### **Moonlighting Process:**

#### **1. JOB DESCRIPTION:**

- a. The moonlighting shift is 6:00 pm – 12:00 AM on Friday and Saturday nights.
- b. The moonlighting resident will provide cross-coverage and admit up to 4 patients during the 6 hour period, under the supervision of the nocturnist.

#### **2. PROCESS:**

- a. Residents wishing to moonlight must obtain prior written permission from the Program Director, using the MAR form, at least 10 business days prior to the requested moonlighting date. Residents will not be permitted to moonlight unless the form is completed and signed by the Program Director and Program Coordinator.
- b. Once completed and signed, the MAVR form will be forwarded to the Hospitalist coordinator, who will then assign the moonlighting shifts.
- c. On the date of the shift, the resident will contact the supervising nocturnist upon arrival at 6:00 pm. All admissions must be staffed by the nocturnist.
- d. After the shift is completed, the resident must complete a form in order to document the hours worked and request reimbursement. The reimbursement form must be submitted to the hospitalist coordinator no later than 30 days after the shift.

### **REFERENCES**

ACGME Program Requirements: <https://www.acgme.org/Specialties/Program-Requirements-and-FAQs-and-Applications/pfcatid/2/Internal%20Medicine>

Creighton University GME Policy link:

[https://medschool.creighton.edu/sites/medschool.creighton.edu/files/moonlighting\\_and\\_volunteering\\_policy.pdf](https://medschool.creighton.edu/sites/medschool.creighton.edu/files/moonlighting_and_volunteering_policy.pdf).

### **AMENDMENTS OR TERMINATION OF THIS POLICY**

Creighton University reserves the right to modify, amend or terminate this policy at any time.

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