

Policies and Procedures

<i>Section:</i> School of Medicine (Phoenix)		<i>NO.</i>				
<i>Chapter:</i> Obstetrics and Gynecology	<i>Issued:</i> 8/20/2007	<i>REV. A</i> 2/7/2020	<i>REV. B</i> 11/1/2020	<i>REV. C</i>		
<i>Policy:</i> Clinical and Education Work Hours		<i>Page 1 of 2</i>				

PURPOSE

In compliance with the ACGME Institutional and Common Program Requirements, it is the goal of Creighton University to outline the types of leave available to the residents and fellows of Creighton University.

SCOPE

This policy applies to all residents in the Obstetrics and Gynecology as part of Creighton University School of Medicine (Phoenix) program.

POLICY

The Department of Obstetrics and Gynecology supports the ACGME policy regarding resident work hours and strives to adhere to all ACGME work hour requirements.

Definitions:

Clinical and Educational Work Hours: Clinical and educational work hours are inclusive of all in-house clinical and educational activities, clinical work done from home, and all moonlighting. It does not include educational activities, research or studying done at home.

Work from Home: Types of work from home that must be counted include using an electronic health record and taking calls from home. Reading done in preparation for the following day's cases, studying, and research done from home do not count toward the 80 hours. Resident decisions to leave the hospital before their clinical work has been completed and to finish that work later from home should be made in consultation with the resident's supervisor. In such circumstances, residents should be mindful of their professional responsibility to complete work in a timely manner and to maintain patient confidentiality.

Procedure:

1. Work hours are logged in New Innovations. Resident hours are pre-populated by the program coordinator. Residents are responsible for reviewing and editing their hours by the first week of the month. It is the expectation of the program that work hours are recorded for 52 of 52 weeks per year. Failure to perform this administrative task may result in verbal counseling, written reprimand in the residents permanent file, travel, or operative privilege restriction, or inability of the resident to advance to the next rotation or academic year.
2. Residents must be aware of the work hour rules and report anticipated or actual inconsistencies to the program director (PD).
3. Residents are expected to *anticipate* and communicate regarding potential work hour problems and discuss them with their chief, attending, associate program director (APD), or PD ahead of time in order to avoid work hour infractions and allow schedule modification if necessary. Residents may not trade call if the call trade causes a work hour violation. The practice of

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<i>Policy: Clinical and Education</i> Work Hours		<i>Page 2 of 2</i>				

obstetrics and gynecology involves, by nature, complex, evolving and unanticipated patient care situations. As such, residents must ultimately be responsible to alert senior team members to foreseeable work hour violations. The program supports the RRC position that residents may, in unusual circumstances, and on their own initiative, remain beyond their scheduled period of work hours to continue to provide care to a single patient. Justifications for such extensions of work hours are limited to reasons of required continuity for a severely ill or unstable patient, academic importance of the events transpiring or humanistic attention to the needs of a patient or family. Guidelines will be followed as outlined in the CU GME policy. The program director will review each instance.

4. When potential work hour violations are identified the PD or APD will address problems and facilitate a resolution that is consistent with the work hour rules.
5. Should there be a violation, residents are required to enter a comment or justification in New Innovations.

REFERENCES

ACGME

Creighton University GME Policy link:

https://medschool.creighton.edu/sites/medschool.creighton.edu/files/gme_work_hours_policy_2019.pdf

AMENDMENTS OR TERMINATION OF THIS POLICY

Creighton University reserves the right to modify, amend or terminate this policy at any time.

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