

Policies and Procedures

<i>Section:</i> School of Medicine (Phoenix)		<i>NO.</i>				
<i>Chapter:</i> Surgical Critical Care	<i>Issued:</i>	<i>REV. A</i> 1/27/2020	<i>REV. B</i> 11/2/2020	<i>REV. C</i>		
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PURPOSE

In compliance with the ACGME Institutional and Common Program Requirements, it is the goal of Creighton University to outline the departmental policy on Clinical and Education Work Hours for the fellows in the Surgical Critical Care Program at Creighton University School of Medicine (Phoenix) Program.

SCOPE

This policy applies to all fellows in the Creighton University School of Medicine (Phoenix) Surgical Critical Care Fellowship Program.

DEFINITIONS

Clinical and Educational Work Hours: Clinical and educational work hours are inclusive of all in-house clinical and educational activities, clinical work done from home, and all moonlighting. It does not include educational activities, research or studying done at home.

Work from Home: Types of work from home that must be counted include using an electronic health record and taking calls from home. Reading done in preparation for the following day's cases, studying, and research done from home do not count toward the 80 hours. Resident decisions to leave the hospital before their clinical work has been completed and to finish that work later from home should be made in consultation with the resident's supervisor. In such circumstances, residents should be mindful of their professional responsibility to complete work in a timely manner and to maintain patient confidentiality.

POLICY

Surgical Critical Care fellows work hours are to be limited to an average of less than or equal to 80-hours per week during each monthly rotation. Clinical work periods will not exceed 24 hours of continuous clinical assignments. A fellow may have additional 4 hours for care of established patients. These additional 4 hours cannot include ambulatory work or new patients to care for. All fellows must have at least 8 hours off between scheduled clinical work and educational periods and 14 hours free of clinical work after 24 hours of clinical assignments. Fellows will be on-call, in-house on average of no greater than every third night averaged over a four-week period. All fellows will have at least one day off in seven; a full 24-hour period per week free of any clinical duties.

The Surgical Critical Care fellows are responsible for organizing their schedules and ensuring that vacations and meetings are scheduled such that the above policy can be fulfilled. The "on-call" schedule should incorporate the actual hours of clinical responsibility to facilitate timely departure from the hospital. Schedules are to be reviewed by the program director (PD) prior to publication. The PD is to be

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notified in advance if conflicts arise that do not allow Surgical Critical Care fellow coverage of clinical obligations as outlined above. Work hours will be tracked and maintained in accordance with ACGME guidelines.

Fellows are required to document their work hours in New Innovations. In the case of a work hour violation, the fellow must document on why there was a violation in New Innovations. The PD is also required to review and document on that violation in New Innovations. A violation may be justifiable, but the PD must approve.

REFERENCES

ACGME:

https://www.acgme.org/Portals/0/PFAssets/ProgramRequirements/442_SurgicalCriticalCare_2020.pdf?ver=2020-06-22-090711-273

Creighton University GME Policy link:

https://medschool.creighton.edu/sites/medschool.creighton.edu/files/gme_work_hours_policy_2019.pdf

AMENDMENTS OR TERMINATION OF THIS POLICY

Creighton University reserves the right to modify, amend or terminate this policy at any time.

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