# Creighton University
# HLC Campus Calendar 2016-2017

**LEGEND**
- ○ Board of Trustees
- ❖ President's Council
- ◆ HLC Executive Team
- ⌘ Campus Constituents

## 2016

### May

**Board of Trustees**
- ○ Board of Trustees meeting, May 12-13, Update to Board (may include: process for review, calendar dates, tentative attendees list, Eric Martin visit feedback)

**President's Council**
- ❖ Provost campus communication (monthly distribution)
- ❖ Quality Initiative administration/campus review

**HLC Executive Team**
- ◆ Assurance Argument Drafts – Focus Group Feedback
- ◆ Quality Initiative administration/campus review

**Campus Constituents**
- ⌘ College/School Alumni Boards – Notification of opportunity to provide 3rd party comments
- ⌘ Compass Professional Development Program – May 23 – for faculty and staff

### June

**President's Council**
- ❖ Quality Initiative administration/campus review

**HLC Executive Team**
- ◆ Assurance Argument and Evidence System creation
- ◆ Begin work on campus feedback system (fall open forum)

**Campus Constituents**
- ⌘ Supply documents for Evidence file
- ⌘ Department, program, unit webpage reviews and revisions
- ⌘ Additional Focus Groups (as needed) with faculty and staff

### July

**President's Council**

**HLC Executive Team**
- ◆ Assurance Argument and Evidence System creation
- ◆ Begin work on campus feedback system (fall open forum)
- ◆ Quality Initiative submission to HLC

**Campus Constituents**
- ⌘ Supply documents for Evidence file
- ⌘ Department, program, unit webpage reviews and revisions
- ⌘ Additional Focus Groups (as needed) with faculty and staff

### August

**President's Council**
- ❖ Provost campus communication (monthly distribution)

**HLC Executive Team**
- ◆ Assurance Argument and Evidence System creation
- ◆ Begin work on campus feedback system (fall open forum)
- ◆ Quality Initiative submission to HLC

**Campus Constituents**
- ⌘ Arts and Sciences Chairs' presentation
- ⌘ Supply documents for Evidence file
- ⌘ Department, program, unit webpage reviews and revisions
- ⌘ Additional Focus Groups (as needed) with faculty and staff

### September

**Board of Trustees**
- ○ Board of Trustees meeting, Sept. 15-16, Update to Board (may include: HLC processes, calendar dates, tentative attendee list, overview of selected Assurance Arguments)

**President's Council**
- ❖ Provost campus communication (monthly distribution)

**HLC Executive Team**
- ◆ Assurance Arguments sent to Core Editing Team
- ◆ Faculty/Academic Council, Creighton Student Union and School/Unit discussions of Assurance Argument (as requested)

**Campus Constituents**
- ⌘ Finance Division presentation
- ⌘ Faculty/Academic Council, Creighton Student Union and School/Unit discussions of Assurance Argument (as requested)

### October

**Board of Trustees**

**President's Council**
- ❖ Provost campus communication (monthly distribution)

**HLC Executive Team**
- ◆ Open forum – Campus discussion of Assurance Argument: Faculty, staff, student feedback requested
- ◆ Faculty/Academic Council, Creighton Student Union and School/Unit discussions of Assurance Argument (as requested)
- ◆ Posting and Announcement – 3rd party comments notices
- ◆ Assurance Argument edits based on campus feedback

**Campus Constituents**
- ⌘ Open forum – Campus discussion of Assurance Argument: Faculty, staff, student feedback requested
- ⌘ Posting and Announcement– 3rd party comments notices
- ⌘ Faculty/Academic Council, Creighton Student Union and School/Unit discussions of Assurance Argument (as requested)

### November

**Board of Trustees**
- ○ Board of Trustees meeting, Nov. 10-11, Update to Board (may include: visit update, review of Assurance Argument)

**President's Council**
- ❖ Provost campus communication (monthly distribution)

**HLC Executive Team**
- ◆ Open forum – Campus discussion of Assurance Argument: Faculty, staff, student feedback requested
- ◆ Deans' feedback on updated Assurance Argument

**Campus Constituents**
- ⌘ Open forum – Campus discussion of Assurance Argument: Faculty, staff, student feedback requested
- ⌘ Deans' feedback on updated Assurance Argument

### December

**Board of Trustees**

**President's Council**
- ❖ Provost campus communication (monthly distribution)
- ❖ Creighton Executive Team review of Assurance Argument

**HLC Executive Team**
- ◆ Assurance Argument edits based on Deans' feedback

**Campus Constituents**

## 2017

### January

**Board of Trustees**

**President's Council**
- ❖ Provost campus communication (monthly distribution)

**HLC Executive Team**
- ◆ Federal Compliance final review
- ◆ HLC Student survey launch

**Campus Constituents**
- ⌘ HLC Student survey launch

### February

**Board of Trustees**
- ○ Board of Trustees meeting, Feb. 23-24, Update to Board (may include: Briefing Book, mock meeting)

**President's Council**
- ❖ Provost campus communication (monthly distribution)

**HLC Executive Team**
- ◆ Federal Compliance filing
- ◆ February 15 – Assurance Argument locked

**Campus Constituents**

### March

**Board of Trustees**

**President's Council**
- ❖ Provost campus communication (monthly distribution)

**HLC Executive Team**
- ◆ Campus Briefing Book, pre-visit orientation

**Campus Constituents**
- ⌘ Pre-visit orientation: Faculty, staff and students

### April

**Board of Trustees**
- ○ April 10-11, 2017 – HLC visit

**President's Council**
- ❖ April 10-11, 2017 – HLC visit
- ❖ Provost campus communication (monthly distribution)

**HLC Executive Team**
- ◆ April 10-11, 2017 – HLC visit

**Campus Constituents**
- ⌘ April 10-11, 2017 – HLC visit: Faculty, staff and students

### May

**Board of Trustees**
- ○ Board of Trustees meeting, May 11-12, Update to Board (may include: exit interview summary and HLC timeline)

**President's Council**
- ❖ Return Draft Report to HLC following "Factual Checks"

**HLC Executive Team**
- ◆ Return Draft Report to HLC following "Factual Checks"

**Campus Constituents**

\* June – December calendar to be updated following April visit.