

# Creighton University School of Medicine Guidelines

GUIDELINE:

GOVERNING BODY:

APPROVAL DATE:

REVISED DATE:

LCME ACCREDITATION STANDARD REFERENCE:

## Creighton University School of Medicine

### Guidelines for Publishing

#### PURPOSE

Guidance is provided to assist Creighton School of Medicine personnel in avoiding publishing in predatory journals.

#### GUIDELINE

Publication of scholarly articles in predatory journals is a growing problem that can drain money from the institution or investigators without providing proper peer review, quality control, or ensuring the long-term availability of the work. Publishing in predatory journals can reflect badly on an investigator and provide misleading information to physicians, other scientists, and the public. For these reasons, School of Medicine (SOM) faculty and learners are advised to avoid publishing in predatory journals. School of Medicine funds should not be used for publishing in predatory journals. Prior to any request for funds for scholarly publishing originating from the School of Medicine or Departmental Chair funds, the senior author on the manuscript must confirm that the journal to which the work will be submitted is not predatory.

#### SCOPE

All faculty and learners are encouraged to avoid publishing in predatory journals. Any request for funding by the School of Medicine or Departmental Chair funds is included in this Guideline.

#### PROCEDURE

Before funding requests for publication charges are considered by the SOM or a SOM chair, the corresponding author of a manuscript must confirm the journal is not a predatory journal.

To identify a predatory journal:

1. Investigate the publishing practices of a journal by examining the publisher's content, practices and website; seeking additional information from scholarly authors; contacting the publisher; and/or searching for other information about the publisher and journal.
2. Consult Beall's List of Potential Predatory Journals and Publisher, found at [Beallslist.net](http://Beallslist.net).  
And/or
3. Contact the Education Coordinator at the Health Sciences Library (Jeanne Burke, [JBurke@creighton.edu](mailto:JBurke@creighton.edu), 402 280-5143) for assistance.

Prior to requesting funds from the Dean's office or department to support publication of a manuscript, the corresponding author must provide the journal name in which the manuscript will be published to Office of Research or to the Department Chair, respectively, and confirm

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that this journal is not a predatory journal. For funds originating from the Dean's office, the Associate Dean for Research or Assistant Dean for Clinical Research will make a recommendation to the Dean, who will decide whether the SOM will provide the requested funds. For funds originating from a Department, the Chair will decide whether to provide the requested funds.

## **ADMINISTRATION AND INTERPRETATIONS**

This guideline is the under the authority of the Associate Dean for Research.