

# **Creighton University Campus Ministry Graduate Assistantship**

## **General Description**

This position is part of the Campus Ministry team, working to implement Creighton University's mission as a Catholic, Jesuit institution through opportunities for prayer, service, and reflection. As one of four departments within the Division of Mission and Ministry, Campus Ministry offers programs in five main areas: liturgy, music, retreats, marriage preparation, and faith development. The Campus Ministry Graduate Assistant will be supervised generally by the Campus Ministry Director and specifically by various Campus Ministry staff members, dependent upon program and area responsibilities.

## **Responsibilities**

- This position is for 2 years, 10-12 months per year. Year 2 is contingent on a satisfactory performance evaluation at the end of Year 1. (Year 1 defined as August 2022 – May 2023 and Year 2 defined as August 2023 – 2024.) Graduate Assistant will follow the University staff calendar regarding breaks (which includes working through fall and spring breaks – specific time in the office during breaks is negotiable with the Director of Campus Ministry).
- Mid and end of year report and self-evaluation with the Director each year.
- An average of 25 hours per week is required, understanding that, due to the nature of ministry work, there will be weeks above and below the hours listed; evening and weekend hours are frequent; generally follows Creighton staff work calendar.
- Majority of responsibility (depending upon experience and interests of the Graduate Assistant and the needs of Campus Ministry) will fall within one of Campus Ministry's main program areas each year, in addition to some smaller programs in other areas, with a goal of providing a comprehensive ministry experience.
- To learn more about Campus Ministry and our programs, visit our website: [www.creighton.edu/campusministry](http://www.creighton.edu/campusministry).

## **Remuneration**

- Full tuition in designated graduate studies (cap of 46 credit hours based on the Master of Arts in Ministry) for a Master of Arts in Ministry or Christian Spirituality. Please contact Robby Francis if you have interest in another program at Creighton to discuss the options.
- Monthly stipend of \$1,100.
- NOTE: student is responsible for textbook costs and parking fees.
- Opportunities to participate in professional development at select conferences/retreats and personal development through select opportunities.

## **Qualifications**

- Bachelor's degree with a G.P.A. that meets the Graduate School admission requirement.
- Knowledge of, experience in, and enthusiasm for ministry, reflection, and service programs.
- Community-oriented, hospitable, strong in balancing multiple tasks, at ease working with people of diverse faith backgrounds.
- Excellent interpersonal and time management skills, active faith life and ability to articulate it to others, passionate desire to serve college students.
- A year or more of post-graduate work or volunteer experience preferred, but not required.

## Academic and Student Responsibilities

- A Campus Ministry Graduate Assistant must work with program academic advisor to be enrolled in appropriate number of hours of graduate course work and maintain the required G.P.A. in her/his graduate field of study.
- Lives out and models all expectations in full as outlined in the *Student Credo* and the Code of Conduct in the *Creighton University Student Handbook*.

## Application Information

Please email the following to Robby Francis (contact information below):

- A resume (which includes undergraduate area of study and GPA).
- Contact information for three references.
- Responses to the following questions:
  1. Why are you interested in becoming part of Creighton University Campus Ministry as a Graduate Assistant?
  2. What gifts, talents, and experience do you bring that will benefit Campus Ministry, Creighton students, the Omaha community, and beyond? Give an example from your life to articulate your answer.
  3. What role do you think faith and spirituality play in the lives of college-age emerging adults?
  4. Please describe your understanding of Ignatian Spirituality.

**Applications priority deadline is May 13, 2022.**

(NOTE: Applications accepted on a rolling basis after this date until the position is filled.)

Candidates may be contacted for a phone/Zoom and/or on-campus interview after their application is received. Final acceptance for the Campus Ministry Graduate Assistantship is contingent upon successful admission into a Creighton University graduate studies program ([www.creighton.edu/gradschool](http://www.creighton.edu/gradschool)).

Start date for Campus Ministry Graduate Assistant is August 1, 2022. Start date for academic programs vary.

**For more information, contact Robby Francis, Director of Campus Ministry, at [robertfrancis@creighton.edu](mailto:robertfrancis@creighton.edu) or 402-280-2591.**



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