

Alice A. Bluejay

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EDUCATION

Creighton University, Omaha, NE

Expected May 20XX

Bachelor of Arts, Majors: Political Science and English

Minors: Women and Gender Studies; Pre-Law Track

GPA: 3.XX

International Political Systems Coursework: Enrolled and participated in courses related to the process of democracy development in Eastern Europe and Africa. Drafted, submitted, and received positive feedback from faculty for a 25-page final paper entitled "XXX," asserting that XXX.

Global Scholars Honors Program

July 20XX-Present

University of Sydney - Australia

Fall 20XX

Encuentro Dominicano - Dominican Republic

Fall 20XX

- Member of highly selective honors program which involves studying abroad for a total of 4 semesters throughout undergraduate studies and completing coursework specifically focused on global engagement

RELEVANT EXPERIENCE

Global Livingston Institute - Kampala, Uganda

June 20XX-Present

Research Fellow

- Conduct qualitative research related to the impact menstrual health has on female education and employment in Uganda
- Draft literature reviews, facilitate interviews, and create presentations relevant to the Institute and other regional organizations such as XXX

Women Winning - Saint Paul, MN

June 20XX-Present

Political Leaders of Tomorrow Intern

- One of 30 Minnesota residents selected for unique political education and training program focused on campaign communication, fundraising, fieldwork and strategy
- Paired with Minnesota candidate, Heather Keeler, running for political office as a campaign intern
- Review candidate speeches and communicate via phone and email with local constituents

Emerging Prairie - Fargo, ND

May 20XX-August 20XX

Business Development Intern

- Coordinated over 50 events related to business creation and entrepreneurship ranging from 10 to 200 people
- Spearheaded new community event, Microsoft Forward with Technology, a summit focused on accessible and adaptive technology with 200 people and Microsoft leaders in attendance
- Managed a personal events budget of over \$10,000, distributing funds to vendors and tracking all receipts
- Completed all tasks professionally while in a fast-paced environment, with limited oversight from supervisor

United States District Court of the State of North Dakota - Fargo, ND

September 20XX-May 20XX

Bankruptcy Law Intern

- Clerked for Federal Judge Shon Hastings, working 8-10 hours per week on-site
- Composed over 40 comprehensive bankruptcy summaries that assisted in bankruptcy hearings and trials
- Conducted extensive legal research and analysis, attended court sessions to record critical case information

TEDx - Fargo, ND

July 20XX

Speaker, (<https://www.youtube.com/link>)

- Selected to speak at TEDxCity, the largest TED event in North America with over 2,200 guests in attendance
- Presented the speech, "The Bring Your Own Tampon Society" which argues for the importance of increasing school aged girls' access to menstrual hygiene products
- Speech can be accessed on YouTube and has amassed over 5,000 views

ADDITIONAL EXPERIENCE

Herstory - Moorhead, MN (www.rewriteherstory.org)

June 20XX-Present

Founder & Executive Director

- Founder and Executive Director of organization that seeks to increase women and girls' access to menstrual hygiene products and empower them to have a better understanding of their physical wellbeing
- Applied for and received over \$25,000 in grant money from various organizations and donors
- Executed the distribution of 40,000 menstrual hygiene products to disadvantaged women across the Midwest and international partners in Malawi, Uganda, South Sudan, and Dominican Republic
- Created "Masks for Menstruation" fundraiser in response to COVID-19 in which 400 masks were made and \$3,000 was raised
- Recognized as a finalist for Clinton Foundation COVID Student Action Fund and as a semifinalist for Young Entrepreneur of the Year by the National Chamber of Commerce

HERLead - Remote

June 20XX-Present

Fellow and Ambassador

- Fellow of highly selective women's leadership program presented by Vital Voices and Ann Taylor LOFT with an acceptance rate of less than 1%
- Selected for 20XX HERLead Forum in New York City and currently serves as program ambassador
- Awarded 4 substantial project grants totaling \$8,000

ACTIVITIES

Creighton University Admissions

January 20XX-Present

Tour Guide

- Lead groups of 1-20+ people on tours throughout campus, engaging them by sharing interesting facts and relevant information about the student experience
- Manage questions and concerns from perspective students and parents in a professional manner

Creighton University Students Union

January 20XX-Present

Late Night Events Coordinator

- Coordinate and execute on-campus student program with hundreds of students in attendance each month
- Effectively manage event budget of \$2,000 per event using Excel to track spending and revenue
- Participate in Student Union Board meetings and advocate for peers as it relates to programming ideas and policy concerns

Creighton University CHAARG

October 20XX-Present

Vice President

- Founding board member of university women's health and fitness chapter
- Successfully recruited 50 new members to organization in Spring 20XX
- Supervise a team of 7 executive members in the planning of 'Weekly Workout' events, small groups, and socials

Creighton University Model United Nations

January 20XX-Present

- Prepare resolutions and position papers on international issues including XXX that highlight analysis and critical thinking skills
- Planned to represent Creighton University at Harvard WorldMUN in Japan (postponed due to COVID-19)

COMMUNITY SERVICE

Caritas Licey - Santiago, Dominican Republic

August 20XX-December 20XX

Volunteer

- Provided continuous supervision to children during all activities and maintained safe learning environments
- Effectively communicated entirely in Spanish to students, parents, and staff, enhancing language skills
- Volunteered 8 hours per week over the course of a semester

Excel Center - Okolona, MS

March 20XX

Volunteer

- Provided afterschool help to 30+ local school age children, working one-on-one and in groups to improve reading skills
- Developed age appropriate arts and crafts programming for students with limited supplies
- Completed 64 service hours over the course of the service experience

Yates Community Center - Omaha, NE

January 20XX-Present

Volunteer

- Assist new Americans with learning English language, studying for the United States citizenship test, and applying for a driver's license
- Volunteer a total of 50 hours per college semester at the Yates Community Center

LANGUAGES & SKILLS

- Languages: Intermediate Mandarin Chinese (4 years of study), Advanced Spanish (5 years of study)
- Proficient in Microsoft Office programs (Word, Excel, Teams, PowerPoint, Outlook)
- Social Media Content Creation (Canva, Instagram, Twitter, Facebook)