

EDUCATION

Creighton University – Omaha, NE <i>Bachelor of Science in Psychology; Minors in Communication Studies and Business Administration</i>	May 20XX GPA: 3.XX
University of Queensland – Brisbane, Queensland, Australia <i>Study Abroad Program</i>	Fall 20XX

RELEVANT EXPERIENCE

Camp Kesem – Lincoln, NE May 20XX – Present
Development Coordinator

- Assist with grant proposals and reports to secure \$15K+ annually in funding from foundation and non-profit partners
- Create and implement donor communication & stewardship plans, including fundraising appeal letters, monthly e-newsletters, thank you letters, donor spotlights, etc.
- Maintain partnerships with local chapter community contacts including local peer organizations, corporations, foundations, K-12 & higher education institutions, healthcare institutions, and local board members
- Empower a team of 60 college students to collaborate and put together a summer camp for kids 6-18 years old whose parents have been affected by cancer
- Moved programming to an online format during a pandemic, which resulted in active participation from kids and their families

Behaven Kids – Omaha, NE January 20XX – August 20XX
Child Behavioral Intern

- Modeled basic play skills and social interactions which increased communication and children's ability to socialize
- Informed caretakers of child's progress through daily Progress Reports using accurate data collection
- Partnered with Child Behavioral Specialists to provide treatment for children with behavioral health issues

Identifying Colors and Words, Creighton University February 20XX – May 20XX
Research Assistant to Dr. Maya Khanna, Ph.D.

- Conducted semantic priming task to determine the correlation between Color Word Associates and response times
- Created timeslots and administered semantic priming to participants for an organized data collection process
- Proficient in univariate, bivariate, & multivariate statistics using chi-square, t-test, ANOVA, & factorial ANOVA

ADDITIONAL EXPERIENCE

LinkedIn – Omaha, NE May 20XX – May 20XX
Digital Marketing Intern

- Developed editorial calendar to improve rollout of over 80 email campaigns to increase quality and quantity of sales and engagement
- Serve as a liaison between four diverse, cross-functional teams to create revenue-generating advertising campaigns

Creighton University Admissions – Omaha, NE August 20XX – Present
Tour Guide

SERVICE

Boys & Girls Club of Omaha – Omaha, NE	January 20XX – Present
Completely Kids – Omaha, NE	February 20XX – March 20XX
Habitat for Humanity – Omaha, NE	February 20XX – August 20XX

SKILLS

Languages: Proficient in Spanish, conversational in German

Technical Skills: Microsoft Office, Mac OS, SPSS, Tableau, Adobe Creative Cloud, Campaigner

Certifications: CPR Certified