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Cc: [Herr, Beth J](#); [Bittner, Barbara L](#); [Buckingham, Jolene K](#)
Subject: Sponsored Programs Bulletin: Intent to Submit Form
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Sponsored Programs Bulletin: March 10, 2022

The Intent to Submit form on the Sponsored Programs Administration website lets our department know when you're planning to submit a grant application. Though it isn't binding, it does help us ensure we have the staffing necessary to process your application in a timely fashion; it also provides the sponsor guidelines so we can assist you in developing a competitive application.

To reach the Intent to Submit form, please go to https://blueq.co1.qualtrics.com/jfe/form/SV_af8X4rmelKDcD3M.

INTENT TO SUBMIT

Investigator Name

Email

Academic Title

Department

Administrative Contact Name

If you submit an intent and then decide not to proceed with the grant submission, just email Sponsored Programs Administration at spa@creighton.edu to let us know.

Please let Sponsored Programs know if you have any questions.

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*If you are interested in applying for a grant and would like assistance with your application, please complete the [“Notification of Intent to Submit”](#) form on the Creighton University Sponsored Programs Administration website. For information on how to submit a grant application at Creighton University see: <http://www.creighton.edu/researchservices/grants/howtosubmitagrant/>. **PLEASE PROVIDE YOUR APPLICATION MATERIALS TO SPONSORED PROGRAMS ADMINISTRATION AT LEAST 5 BUSINESS DAYS PRIOR TO THE SPONSOR DEADLINE.***