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Subject: Sponsored Programs Bulletin: NIH Data Management and Sharing Plan: Budget Requirements
Date: Friday, January 27, 2023 3:01:31 PM
Attachments: [image001.png](#)
[image003.png](#)
[image004.png](#)

Sponsored Programs Bulletin: January 27, 2023

You've heard about the new National Institutes of Health Data Management and Sharing Policy; here's what we've learned about how this will affect your proposal budget:

- **Budget Justifications (from the SF424 guidelines):**
 - **All Justifications:** "NIH recognizes that making data accessible and reusable for other researchers may incur costs. If a Data Management and Sharing Plan is required in the proposed application, the Data Management and Sharing justification must be clearly labeled as "Data Management and Sharing Justification" followed by the requested dollar amount. If no cost will be incurred, enter "0" for the requested dollar amount. Also include a brief justification of the proposed activities that will incur costs. Provide a brief summary of type and amount of scientific data to be preserved and shared and the name of the established repository(ies) where they will be preserved and shared. Indicate general cost categories such as curating data and developing supporting documentation, local data management considerations, preserving and sharing data through established repositories, etc., including an amount for each category and a brief explanation. The recommended length of the justification should be no more than half a page."
Modular Budgets: For any application that is using a modular budget, "If a Data Management and Sharing (DMS) Plan is required in the proposed application, the Additional Narrative Justification is required." This additional justification should follow the same format as described in the bullet above.

- **New Account Code:** Grants Accounting has created a new account code for these costs. You'll see it in InfoEd under the "Data Management and Sharing Costs" category. The new account code is 7333 – Data Management and Sharing.

Data Management and Sharing Costs * 7333 - Data Management and Sharing

- **Categorizing Costs:** ALL costs associated with the Data Management and Sharing Plan, including personnel costs, must be included in this one line item in the budget. The SF424 guidelines state, "If a Data Management and Sharing Plan is required in the proposed application, costs to support these activities, including personnel costs (e.g., personnel who will be curating data for the project) must be noted as a single line item."

- **Budget Requirement:** If you have included a Data Management and Sharing Plan as part of your application, you will be required to enter a line item in the budget (under Data Management and Sharing Costs). **PLEASE NOTE:** Because of an issue with Grants.gov, even if you are not requesting any funding for your plan, you will need to put at least \$1 in that line item for each budget period. This is being worked on, but for now, this is the workaround.

If have questions, please feel free to contact Sponsored Programs Administration at spa@creighton.edu. As a reminder, we hold daily open hours on Zoom; anyone who has a question or needs some extra help can join at any time. Dates and times are as follows:

- Mondays, Tuesdays, and Fridays from 9-10 AM CT
- Wednesdays and Thursdays from 2:30-3:30 PM CT

The Zoom link for the Open Door hours is <https://creighton.zoom.us/j/5857244109>.

If you would like to schedule time to work with Sponsored Programs outside of these hours, please contact us at 402-280-3209 or spa@creighton.edu.

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