

Creighton University Institutional Biosafety Committee's Training and Documentation Requirements

REQUIREMENT	RENEWAL CYCLE	LINKS	REQUIRED TO COMPLETE/PROVIDE
CITI Initial Biosafety Training Course and subsequently, Biosafety Retraining Course	3 years	<ul style="list-style-type: none"> • CITI Program • Register for CITI – for those that have not completed CITI training in the past • Add/Change your affiliated institution or transfer completions – for those that have completed CITI training for another institution • Add courses to your CITI account 	<ul style="list-style-type: none"> • Any Creighton University-affiliated personnel listed on an IBC registration
CITI Responsible Conduct of Research Course (and associated refresher courses)	4 years		
Creighton University's Annual Lab and Radiation Safety Training	1 year	<ul style="list-style-type: none"> • Self-Enroll for Lab and Radiation Safety Refresher Training (2025-2026) 	
Dated CV/résumé	3 years	<ul style="list-style-type: none"> • Instructions for adding a CV/Résumé to InfoEd 	<ul style="list-style-type: none"> • Principal Investigator
National Institutes of Health's Financial Conflict of Interest Tutorial	Initial completion only	<ul style="list-style-type: none"> • Instructions for NIH FCOI Tutorial • NIH FCOI Tutorial 	<ul style="list-style-type: none"> • Any Creighton University-affiliated personnel listed on an NIH-funded IBC registration
Creighton University's Financial Conflict of Interest Disclosure	1 year	<ul style="list-style-type: none"> • Instructions for submitting FCOI Disclosure • Submit FCOI Disclosure 	<ul style="list-style-type: none"> • Any Creighton University faculty or staff listed as personnel on a funded IBC registration

Additional training may be required upon the Committee's request.
Please contact the IBC Office at IBC@creighton.edu with any questions or concerns.