The Dr. George F. Haddix President's Faculty Research Fund
Creighton University
Application deadline: February 1, 2027

The Dr. George F. Haddix President's Faculty Research Fund was established to support and enhance the research and scholarly work of full-time faculty at Creighton University. Faculty are encouraged to engage students in their research and scholarship programs.

Special consideration will be given to new investigators to collect preliminary data to submit an external grant proposal. In addition, established faculty are encouraged to submit proposals for new initiatives/directions with the intent to build on their work and/or seek external funding. Finally, faculty focused on the scholarship of teaching and learning, as well as interdisciplinary team focused projects, are encouraged to apply.

The intent of these one-year awards is to aid the grantee in producing some type of scholarly output (e.g., book, chapter, manuscript) or submitting a grant proposal for extramural funding. When this scholarly output is published or a grant is submitted, faculty will be required to notify Sponsored Programs Administration.

**This year, with support from the Institute for Adaptive Intelligence, there is funding for one additional grant focused on adaptive intelligence. These proposals can address a variety of topics including, but not limited to, new and emerging technologies, ethical use of AI, AI and the humanities, AI and healthcare, or interdisciplinary approaches to advance knowledge and skills in AI.

Please note: Only one no-cost extension request will be allowed.

Role Definitions

- Principal Investigator (PI): A Principal Investigator is the primary individual responsible for the preparation, conduct, and administration of a grant in compliance with applicable laws and regulations and institutional policy governing the conduct of sponsored research.
- Co-Principal Investigator (Co-PI): A Co-Principal Investigator, in conjunction with the Principal Investigator, is responsible for the preparation, conduct, and administration of a grant in compliance with applicable laws and regulations and institutional policy governing the conduct of sponsored research.
- Co-Investigator: An individual involved with the PI in the development or execution of a project.

Eligibility
To be eligible for a Haddix award, Principal Investigators must be full-time faculty holding one of the following appointments:

- Tenured and tenure-track faculty employed by Creighton University
- Full-time non-tenure-track faculty employed by Creighton University
- University Professors

Emeritus, Adjunct, Visiting, Affiliate, Contributed-Service Faculty, Military Science Faculty, Residents, and Fellows are **not** eligible to be PIs.

While all applications will be evaluated based on scholarly merit, priority will be given to faculty who have never received a Haddix award, those applications that include a well-defined student research component, and those applications that involve multidisciplinary teams with a clear plan to develop future extramural applications.

CONCURRENT SUBMISSION POLICY: Per the Provost's Concurrent Submission of Similar or Identical Applications policy (https://www.creighton.edu/sites/default/files/2022-02/Creighton_University_Policy_on_Concurrent_Submission_of_Similar_or_Identical_Applications.pdf), two or more similar, identical, or essentially identical applications for internal funding cannot be under

review at the same time, even if they are submitted to different internal funding opportunity announcements.

Deadline and Application Format:
Upload your proposal as **one PDF document** to the Attachments tab in the InfoEd submission system. The Principal Investigator must submit the application to routing via the InfoEd system no later than 4:30 PM, February 1, 2027. InfoEd instructions are available at https://www.creighton.edu/research-services/sponsored-programs-administration/infoed. Applications are considered submitted once they have been put into routing for University approvals.

Funding
Haddix awards are one-year awards given at two different levels:

- New investigator/new direction and/or a Creighton University interdisciplinary team: up to $25,000
- Scholarship of teaching/learning: up to $5,000

The number of awards given each year varies. During the past thirteen years, 162 grants have been awarded.

Preparation of Applications
The following documents are required, in this order:

1) Proposal Narrative (6-page maximum, font size no smaller than 11 points and margins no smaller than ½ inch)—see more information below
2) Timeline of project
3) Budget (form provided)
4) Budget justification (no form provided); in this document and the budget form, please estimate the months (calendar, academic, and/or summer) of effort all personnel will put forth on this project, even if they will not receive funding from the grant.
5) Biosketches for all key personnel involved in the project (this is an abbreviated CV that provides evidence of qualifications, previous work/experience demonstrating ability to do the project; no more than 5 pages each. The previous NIH biosketch format may be used but is not required). It is recommended that all included biosketches be in the same format.
6) Bibliography/references cited
7) **For any faculty member who has received a Dr. George F. Haddix President's Faculty Research Fund grant in the past,** a one-page description of the results of your funding, including any extramural research funding received as a result.

In addition, you may include up to two **1-page** letters of support. This is optional.

No other documents or appendices are allowed.

For reviewer security, please do not add URLs or hyperlinks to any application documents.

Proposal Narrative
The 6-page proposal narrative should include the following:

- Proposal **Abstract** or Executive Summary (not more than ½ page).
- **Rationale** for the project proposal that includes an explanation of the significant impact this funding will have on scholarly work.
- **Description** of project aims/goals, project plan, and methods. If applicable, a short description of the use of animals or human subjects in the study should be included.
- **Evaluation plan** that demonstrates achievement of project outcomes (anticipated outcomes and benchmarks).

Budget Restrictions
Grant support will be considered for a broad range of requests, including the following:

- Summer salary and associated fringe benefit costs (academic year salary is not allowed)

- Research assistants and technical support and associated fringe benefit costs
- Student wages
- Equipment (if the proposal is for equipment acquisition only, there will be an expectation of matching funds from the dean of the school/college and/or department making the request)
- Travel
- Supplies
- Publication costs

Any use of funds requiring course release to free teaching time must have written approval of the department chair and the school or college dean.

The following expenses are not allowable in the budget:

- Faculty salaries, other than summer salary and associated fringe benefit costs
- Gift cards to Creighton faculty as compensation for their time
- Space
- Renovations
- Repairs
- Alcohol
- External collaborator costs
- Indirect costs

All activities and work charged to the grant must take place within the grant period.

Project Start and End Dates
Grants will be awarded with a start date of April 1, 2027, and an end date of March 31, 2028.

Certifications
University procedures for projects involving human subjects, vertebrate animals, or biohazardous materials must be observed. Approval must be received prior to the release of funds.

Application Review Process
A faculty review committee will be established in consultation with the University Research Council and include representation from across campus. The committee is chaired by the Associate Vice Provost for Research and Scholarship.

Final Project Report Requirements
All grantees will be required to submit a brief final project report that demonstrates impact of the project and evidence of outcomes, such as presentations, posters, publications, or grant proposals. In addition, grantees will publicly share results of the funded projects at a special event with Dr. Haddix in attendance, one year following funding.

Questions
If you have questions regarding the Dr. George F. Haddix President's Faculty Research Fund grant process, please contact Barb Bittner at 402-280-3209 or barbarabittner@creighton.edu, Shannon Pogzeba at 402-280-2064 or shannonpogzeba@creighton.edu, or Curtis Hudson at 402-280-3011 or curtishudson@creighton.edu.