**First and Last Name**

Address City, State Zip Code

Email Address | Phone Number

**EDUCATION**

**Institution Name**, City, State Graduation Month Year

*Full Title of Degree* GPA (if 3.0+)

Majors, Minors, Tracks

**EXPERIENCE/RELEVANT EXPERIENCE/INDUSTRY EXPERIENCE**

**Company/Organization Name**, City, State Month Year – Month Year (or “Present”)

*Title of Position*

**Company/Organization Name**, City, State Month Year – Month Year (or “Present”)

*Title of Position*

**SERVICE/ADDITIONAL EXPERIENCE/LEADERSHIP/RESEARCH/PUBLICATIONS/PRESENTATIONS/HONORS/ACTIVITIES**

**Company/Organization Name**, City, State Month Year – Month Year (or “Present”)

*Title of Position*

**Company/Organization Name**, City, State Month Year – Month Year (or “Present”)

*Title of Position*

**ACTIVITIES (Optional Section)**

**Activity 1**, *City, State or Title of Position* Month Year – Month Year (or “Present”)

**Activity 2**, *City, State or Title of Position* Month Year – Month Year (or “Present”)

**HONORS (Optional Section)**

**Honor 1** Month Year – Month Year or Month Year Awarded

**Honor 2** Month Year Awarded

**SKILLS & CERTIFICATIONS**

Certification(s), Computer and/or Foreign Language Skill(s)