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Subject: Sponsored Programs Bulletin: NIH Biosketch and Other Support Changes, InfoEd Page Freezing, and More
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Sponsored Programs Bulletin: September 17, 2024

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NIH Update: Upcoming Changes to Biosketch and Other Support Documents

Big changes are coming to the National Institutes of Health (NIH) biosketch and pending (other) support process! For grants due on or after May 25, 2025, the NIH will require the use of Science Experts Network Curriculum Vitae (SciENcv), through the National Library of Medicine, to create all biographical sketches and Pending (Other) Support documents; SciENcv will produce digitally certified PDFs for use in application submission. In addition, NIH will require all Senior/Key Personnel to enter their ORCID ID into SciENcv in the Persistent Identifier section of the forms.

The biographical sketch form will use the current Common Form; NIH will also require a new NIH Biographical Sketch Supplement to collect the "Personal Statement," "Contributions to Science," and "Honors" statements.

For more guidance, see the full [Guide Notice](#) and the [NIH Common Forms for Biographical Sketch and Pending \(Other\) Support](#) website.

Sponsored Programs Administration and the Creighton University Libraries will offer educational sessions later this year and early in 2025 to help with the implementation of these forms. As this is a significant change to the current process, we ask that you attend one of these sessions if you are planning a NIH grant submission on or after May 25, 2025.

Feel free to contact Sponsored Programs Administration at spa@creighton.edu if you have any questions.

InfoEd Issue: Page Freezing

Sponsored Programs Administration has heard from a small number of InfoEd users that they are having issues with their applications freezing; when this happens, users are unable to move between tabs in the InfoEd proposal. After speaking with InfoEd about this issue, we believe it's a cache issue. There are two possible solutions:

- Clear your browser cache or history (depending on the internet browser you use). This is the long-term solution.
- Change to a different internet browser.

If you experience this issue and would like to speak with Sponsored Programs Administration, please email us at spa@creighton.edu.

Zoom Open Door Hours

As a reminder, we hold daily open hours on Zoom; anyone who has a question or needs some extra help for anything grant-related can join at any time. Dates and times are as follows:

- Mondays, Tuesdays, and Fridays from 9-10 AM CT
- Wednesdays and Thursdays from 2:30-3:30 PM CT

The Zoom link for the Open Door hours is <https://creighton.zoom.us/j/5857244109>.

If you would like to schedule time to work with Sponsored Programs outside of these hours, please contact us at 402-280-3209 or spa@creighton.edu.

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