GLOBAL ENGAGEMENT OFFICE

International Student Enrollment in Distance Programs
Information for Distance Education Directors

STUDENT ELIGIBILITY

- International students who hold F-1 or J-1 student visas and who are currently residing in the U.S. are NOT eligible to apply to and enroll in distance programs.
- International students who hold “dependent” visas (such as H-4 or L-2), or students who reside and currently are outside the U.S. ARE eligible to apply and enroll in distance programs.

CAMPUS ACTIVITIES REQUIRED BY THE DISTANCE EDUCATION PROGRAMS

- If a program requires a student who resides outside the U.S. to come to the U.S. to attend on-campus activities, including but not limited to orientation, laboratory experiences, learning activities, the student is required to enter the U.S. with an F-1 visa.

ADMISSION OF INTERNATIONAL STUDENTS TO DISTANCE EDUCATION PROGRAMS

1. Students must meet all program admission requirements including English language proficiency.
   a. Program admission requirements are located on the individual program pages. [http://www.creighton.edu/celai/distance-courses-and-programs](http://www.creighton.edu/celai/distance-courses-and-programs).
   b. English language proficiency requirements can be met by presenting a score of at least
      i. 80 on the TOEFL (iBT) with not less than 21 in reading and writing subtests, and not less than 19 in the listening and speaking subtests, or
      ii. 6.5 on the IELTS with not less than 6.0 in any of the sub-scores.

2. Students must demonstrate financial resource availability to cover their expenses during the required visit to the campus.

STEPS FOR ISSUING THE DOCUMENTS NEEDED TO OBTAIN THE F-1 STUDENT VISA

- Responsibilities of the Distance Education Program:
  o Once a student is admitted to the Distance Education Program, the Program sends the student’s complete file to the Global Engagement Office (GEO).
  o The Program will provide the GEO with the estimated costs of the Program, including tuition, fees and orientation fees if applicable.
  o The Program will provide the GEO with a copy of the orientation schedule or details of the required on-campus activities in which the student will be engaged during the campus visit.

- Responsibilities of the Global Engagement Office (GEO):
  o The GEO contacts the student to obtain the required financial information.
  o If financial resource criteria are met, the GEO issues the student the documents needed for the F-1 visa application.
  o The GEO sends the documents to the student via courier service.
  o The GEO sends the student an email containing the steps he or she should follow to obtain the F-1 student visa.

- Responsibilities of the Student:
  o The student pays the SEVIS fee.
The student applies for the F-1 student visa at a U.S. Embassy.

The student comes to the U.S. to attend the required on-campus activity in the F-1 visa status.

Upon arrival on campus, the student checks in with the Global Engagement Office (GEO) in Creighton Hall, Suite 302. During the visit to the GEO, the student must:

- provide his/her address for the duration of the stay in the U.S.
- present his/her passport and visa documents for photocopying.

QUESTIONS?

Please contact the Coordinator of International Student & Scholar Services for any questions regarding this process. Please e-mail Ms. Shama Ali at sali@creighton.edu.